

BOARD OF FIRE COMMISSIONERS  
MANASQUAN FIRE DISTRICT NO. 1  
BORO OF MANASQUAN MINUTES OF REGULAR MEETING HELD ON  
WEDNESDAY, SEPTEMBER 20, 2023

IN ATTENDANCE: John White, Commissioner  
Jack Herbert, Commissioner  
Carmen Triggiano, Commissioner  
Brian Wick, Commissioner  
Matt Byrne, Commissioner  
Kate Sendzik, Attorney

Meeting was called to order by Commissioner White at 7:00 p.m. Flag salute.

The New Jersey Open Public Meetings Law was read.

A motion was made by Commissioner Triggiano, seconded by Commissioner Herbert to accept the July 19, 2023 Regular Session Meeting minutes. (August 16, 2023 meeting was cancelled)

Commissioner White – Yes

Commissioner Herbert - Yes

Commissioner Triggiano – Yes

Commissioner Byrne – Yes

Commissioner Wick - Yes

Chief's Report: Deputy Chief Clayton spoke in lieu of Chief Hill's absence:

- Manpower is becoming an issue, but it will be addressed on the appropriate level
- The Thursday, September 14 night water rescue went as well as it could

Fire Director Report: Read

Fire Prevention Bureau Report: Read

Committee Reports:

-Budget/Insurance/Finance: None

-LOSAP/Capital Improvement/By-Laws: None

-Equipment/Training/Vehicle & Equipment Maintenance: None

-Personnel: None

Old Business:

None

New Business:

None

Requisitions:

A motion was made by Commissioner Wick, seconded by Commissioner Triggiano to accept the August 16, 2023 requisitions.

Commissioner White – Yes

Commissioner Triggiano – Yes

Commissioner Wick – Yes

Commissioner Herbert - Yes

Commissioner Byrne – Yes

A motion was made by Commissioner Wick, seconded by Commissioner Triggiano to accept the September 20, 2023 requisitions.

Commissioner White – Yes

Commissioner Triggiano – Yes

Commissioner Wick – Yes

Commissioner Herbert - Yes

Commissioner Byrne – Yes

Vouchers:

A motion was made by Commissioner Triggiano, seconded by Commissioner Wick to accept the August 16, 2023 vouchers.

Commissioner White – Yes

Commissioner Triggiano – Yes

Commissioner Wick – Yes

Commissioner Herbert - Yes

Commissioner Byrne – Yes

A motion was made by Commissioner Triggiano, seconded by Commissioner Wick to accept the September 20, 2023 vouchers.

Commissioner White – Yes

Commissioner Triggiano – Yes

Commissioner Wick – Yes

Commissioner Herbert - Yes

Commissioner Byrne – Yes

Report of Attorney: Attorney Sendzik confirmed with Fire Director Barkalow that funds were budgeted for the new fire truck. She said she would have it listed for approval on the upcoming ballot.

Public Participation: None

The regular session meeting ended at 7:11 pm.

The closed session began at 7:12 pm

The closed session ended at 7:31 pm

A motion to adjourn the meeting was made by Commissioner Wick, seconded by Commissioner Triggiano.

Meeting was adjourned 7:31 pm

Commissioner White

REQUISITIONS:

August 2023

1) Capt. Bills Landing – Materials & Supplies Boat Fuel July 2023	152.42
2) Sky Lands Area Fire – New Equipment 3 Sets Turn out Gear	10,949.67
3) Yvonne Ray – Admin Reimbursement for Postage/Certified Mail	8.80
4) State of New Jersey Div of Labor – Professional Fees Tax Assessment	12.00
5) Boro of Brielle – Materials & Supplies Fuel/July	785.16
6) Defender Emergency Products – Repairs & Maintenance Deck Gun 1-78, Outriggers 1-90	2067.53
7) PJ's Car Wash – Repairs & Maintenance Memberships	1589.97
8) NJ Fire Equipment – Repairs & Maintenance SCBA Hydros	183.60
9) Sendzik & Sendzik – Professional Fees Legal Fees 5/19/23-8/9/23	1870.00
10) Grainger – Fire Bureau Utility Knife	133.64
11) NJ Fire Equipment – New Equipment Mask Bags	1500.00

September 2023

1) HazMatt & Associates Training – Training & Education Haz-mat Awareness Class/Haz-mat Ops Class	2326.00
2) NJ Fire Equipment – New Equipment Mercedes Deluge Hose 5"x100' (5)	4460.00
3) NJ Fire Equipment – Fire Bureau Cairns F23-Fire Marshall	140.00
4) Gen-el Safety – Repairs & Maintenance Sensor & Cal gas	699.18
5) Boro of Brielle – Materials & Supplies August Fuel	905.62
6) Manasquan Volunteer Engine Co. 2 – Rent January – June 2023	15000.00
7) Manasquan Hook & Ladder 1 – Rent January – June 2023	15000.00
8) Toms River Fire Commissioners #1 – Training & Education Instructor 1/Iorio	250.00
9) XDS – Administrative MFD Office Copier Repair	209.99
10) Captain Bills – Materials & Supplies Fuel/August 2023	143.37
11) Treasurer State of New Jersey – Dues & Subscriptions Fire Code Subscription	30.00

12) Chris Barkalow – Administrative Reimbursement for Microsoft Office Renewal	69.99
13) Off Center Food Supply – Training & Education Meal for 9/11 Ceremony	369.53
14) US Post Master – Administrative 2 Rolls @ .66 each	132.00
15) Boro of Brielle – Materials & Supplies June 2023 Fuel	670.56
16) CJCC – Training & Education ICS Training	350.00
17) XDS – Administration Printer/Copier	2500.00

#### VOUCHERS:

##### August 2023

7149 JCP&L – Electricity/Siren	8.35
7150 Polly Cleaning – August/Taylor Ave	100.00
7151 Sugar Run – September/Taylor Ave Rent	2200.00
7152 Shore Technology – August VOIP, Web Services	252.45
7153 Manasquan Board of Fire Commissioners – Payroll 7/8-8/4/23	6789.23
7154 Captn. Bills Landing – Boat Fuel July 2023	152.42
7155 Yvonne Ray – Reimburse Postage/Certified Mail	8.80
7156 NJ American Water – July/Hydrants	471.20
7157 Verizon Wireless – Broadband/Fire Prevention Cell/Ipad	331.36
7158 State of New Jersey – Div of Labor Tax Assessment	12.00
7159 Boro of Brielle – Fuel/July	785.16
7160 Gen-el Safety – PO 23-18/NE, Sensit Meters	5250.28
7161 NJ Fire Equipment – PO 23-19/NE, Mask Bags	1500.00
7162 Staples – Shredder	299.99
7163 Optimum – 38 Taylor Ave	154.94
7164 Defender – Deck Gun 1-78, Outriggers 1-90	2067.53
7165 PJ's Car Wash – Memberships	1589.97
7166 NJ Fire Equipment – SCBA Hydros	183.60
7167 Sendzik & Sendzik – Legal Fees 5/19/23-8/9/23	1870.00
7168 Grainger – Utility Knife	133.64
7169 Skylands Area Fire Equipment – PO 23-12/NE Tails & Pants	19667.18

##### September 2023

7170 TEAM Life – PO 23-20/NE New Defibrillator	1835.00
7171 Sugar Run – October Rent	2200.00
7172 Polly Cleaning Service – September/38 Taylor	100.00
7173 JCP&L – Electricity/Sirens	8.35
7174 Verizon Wireless – Broadband, Fire Prevention Cell/Ipad	331.36
7175 NJ American Water – August/Hydrants	471.20
7176 Shore Technology Group – Sept. VOIP & Web Services	263.00
7177 NJ Fire Equipment – PO 23-23/NE Air Mask Bags (50)	1500.00
7178 Gen-el Safety – Sensor, Cal Gas	699.18
7179 Optimum – 38 Taylor Ave	154.94

7180	Manasquan Board of Fire Commissioners – Payroll 8/5-9/15/23	10191.37
7181	Boro of Brielle – August Fuel	905.62
7182	Manasquan Volunteer Engine Co. 2 – Rent/January – June 2023	15000.00
7183	Manasquan Hook & Ladder 1 – Rent/January – June 2023	15000.00
7184	Half Moon Imprints – PO 23-17/FPV Uniforms	1000.00
7185	Toms River Fire Commissioners #1 – Instructor 1/Iorio	250.00
7186	Knox Co. – PO 23-22/M Replace 67 Knox Key Unit	1730.00
7187	XDS – MFD Office Copier Repair	209.99
7188	Captain Bills – Fuel/August 2023	143.37
7189	Treasurer State of NJ – Fire Code Subscription	30.00
7190	Chris Barkalow – Reimbursement for Microsoft Office Renewal	69.99
7191	Off Center Food Supply – Meal for 9/11 Ceremony	369.53
7192	US Post Master – Stamps	132.00
7193	Boro of Brielle – June 2023 Fuel	670.56
7194	Polly Cleaning Service – Replacement for Ck #7150	100.00