

PRE-INSPECTION CHECKLIST

EXITS

- _____ Doors and aisles are not obstructed
- _____ No slide bolts, hasps, etc. on doors.
- _____ **Illuminated exit signs lit.**
- _____ Emergency lighting operable

FIRE EXTINGUISHERS

- _____ **As a minimum one 5 lb. ABC type extinguisher installed**
- _____ Yearly service tag in date. One year cycle
- _____ Fire extinguisher hung up or in approved cabinet and not obstructed.

FIRE PROTECTION EQUIPMENT

- _____ Hood extinguishing system maintained, and six month service and hood cleaning documented.
- _____ Fire detection system tested annually and records kept.
- _____ Sprinkler system tested annually and records kept.
- _____ 18 inch clearance around sprinkler heads.
- _____ Outside sprinkler connection maintained with proper signage.

ELECTRICAL

- _____ **No extension cords used in place or permanent wiring.**
- _____ No multi pug adapters in use, other than approved power strips.
- _____ **30 inch clearance in front of circuit breaker box.**
- _____ Cover plates on all outlets and switches.

FLAMMABLE, COMBUSTIBLE, COMPRESSED GASSES, LIQUIDS, ETC.

- _____ **No propane stored inside any building.**
- _____ All compressed gas cylinders chained securely to wall.
- _____ Flammable liquids stored properly in approved containers and cabinets.

GENERAL

- _____ 36 inch clearance around heaters.
- _____ Fire lanes marked out and maintained if required.

Note: This is a list of the most common violations that can be readily identified by the occupant.

PLACES OF ASSEMBLY PRE-INSPECTION CHECKLIST

EXITS

- _____ Doors and aisles are not obstructed
- _____ **Approved panic hardware installed on exit doors.**
- _____ No slide bolts, hasps, etc. on doors.
- _____ **Illuminated exit signs lit.**
- _____ Emergency lighting operable

FIRE EXTINGUISHERS

- _____ Yearly service tag in date. One year cycle
- _____ Fire extinguisher hung up or in approved cabinet and not obstructed.

FIRE PROTECTION EQUIPMENT

- _____ Hood extinguishing system maintained, and six month service and hood cleaning documented.
- _____ Fire detection system tested annually and records kept.
- _____ Sprinkler system tested annually and records kept.
- _____ 18 inch clearance around sprinkler heads.
- _____ Outside sprinkler connection maintained with proper signage.

ELECTRICAL

- _____ **No extension cords used in place or permanent wiring.**
- _____ No multi pug adapters in use, other than approved power strips.
- _____ **30 inch clearance in front of circuit breaker box.**
- _____ Cover plates on all outlets and switches.

FLAMMABLE, COMBUSTIBLE, COMPRESSED GASSES, LIQUIDS, ETC.

- _____ **No propane stored inside any building.**
- _____ **Patio type heaters prohibited.**
- _____ All compressed gas cylinders chained securely to wall.
- _____ Flammable liquids stored properly in approved containers and cabinets.

GENERAL

- _____ 36 inch clearance around heaters.
- _____ Fire lanes marked out and maintained if required.

Note: This is a list of the most common violations that can be readily identified by the occupant.

