

BOARD OF FIRE COMMISSIONERS  
MANASQUAN FIRE DISTRICT NO. 1  
BORO OF MANASQUAN MINUTES OF REGULAR MEETING HELD ON  
JANUARY 17, 2024 MINUTES

IN ATTENDANCE: John White, Commissioner  
Jack Herbert, Commissioner  
Carmen Triggiano, Commissioner  
Matt Byrne, Commissioner  
Kate Sendzik Haines, Attorney

Meeting was called to order by Commissioner White at 7:00 p.m. Flag salute.

The New Jersey Open Public Meetings Law was read.

A motion was made by Commissioner Herbert, seconded by Commissioner Triggiano to accept the December 19, 2023 Regular Session Meeting minutes.

|                              |                            |
|------------------------------|----------------------------|
| Commissioner White – Yes     | Commissioner Herbert - Yes |
| Commissioner Triggiano – Yes | Commissioner Byrne – Yes   |
| Commissioner Wick – Absent   |                            |

Chief's Report: Chief Clayton thanked all for the opportunity to be Chief. Will have all members current with training certificates. Previously MFD had helped the police with flooding & downed wires and also a jetty rescue. Looking forward to the year ahead.

Deputy Chief Edwards notified the Valentine's Plunge will be on February 10 and dates for CPR training TBA.

Fire Director Report: Read

Fire Prevention Bureau Report: Read

Committee Reports:

-Budget/Insurance/Finance:

A motion was made by Commissioner Triggiano, seconded by Commissioner Herbert to accept the Resolution Adopting the 2024 Budget.

|                              |                            |
|------------------------------|----------------------------|
| Commissioner White – Yes     | Commissioner Herbert - Yes |
| Commissioner Triggiano – Yes | Commissioner Byrne – Yes   |
| Commissioner Wick – Absent   |                            |

-LOSAP/Capital Improvement/By-Laws:

Commissioner Triggiano commented that individuals may contact George Vellaringattu for LOSAP inquiries. Fire Marshal Barkalow has disbursement forms if needed.

-Equipment/Training/Vehicle & Equipment Maintenance: None

-Personnel: None

Old Business: A motion was made by Commissioner Triggiano, seconded by Commissioner Herbert to accept the second reading of the Active Membership/Mandatory Job Requirements.

Commissioner White – Yes

Commissioner Herbert - Yes

Commissioner Triggiano – Yes

Commissioner Byrne – Yes

Commissioner Wick – Absent

New Business:

A motion was made by Commissioner Herbert, seconded by Commissioner Byrne to use Joe’s Service Center for light vehicle service for 2024.

Commissioner White – Yes

Commissioner Herbert - Yes

Commissioner Triggiano – Yes

Commissioner Byrne – Yes

Commissioner Wick – Absent

Attorney Kate Sendzik Haines read the proclamation plaque recognizing Chief Edward Hill for his 43 years of service with the Manasquan Fire District and the several positions he held from 1980-2023.

Requisitions:

A motion was made by Commissioner Triggiano, seconded by Commissioner Herbert to accept the January 17, 2024 requisitions.

Commissioner White – Yes

Commissioner Herbert - Yes

Commissioner Triggiano – Yes

Commissioner Byrne – Yes

Commissioner Wick – Absent

Vouchers:

A motion was made by Commissioner Triggiano, seconded by Commissioner Herbert to accept the January 17, 2024 vouchers and approve & add the Central Jersey Security Cameras voucher.

Commissioner White – Yes

Commissioner Herbert - Yes

Commissioner Triggiano – Yes

Commissioner Byrne – Yes

Commissioner Wick – Absent

Report of Attorney: Attorney Sendzik Haines said mail-in ballot numbers were sent in.

Public Participation: Chief Clayton thanked Chief Hill for his leadership and noted his support was an invaluable asset to the community.

The Regular Session meeting closed at 7:17 pm.

The Regular Session meeting went into a Special Session at 7:21 pm.

The Closed Session adjourned 7:41 pm.

A motion was made by Commissioner Triggiano, seconded by Commissioner Herbert to adjourn the Regular Meeting.

Meeting was adjourned 7:41 pm  
Commissioner White

REQUISITIONS:

|   |         |
|---|---------|
| 1) Joe's Service Center – Repairs & Maintenance<br>27-30 Brakes/Oil Change              | 993.15  |
| 2) Defender Emergency Products – Repairs & Maintenance<br>90 Coolant Sensor Repair      | 431.81  |
| 3) Monmouth County Fire Prevention Assoc – Dues & Subscriptions<br>2 Annual Memberships | 60.00   |
| 4) Boro of Brielle – Materials & Supplies<br>Fuel/December 2023                         | 692.21  |
| 5) Sendzik & Sendzik – Advertising<br>Asbury Park Press Ads                             | 296.08  |
| 6) Sendzik & Sendzik – Professional Fees<br>Legal Fees                                  | 2140.00 |
| 7) Squan Tavern – Training & Education<br>Drill Meal 1/11/24                            | 310.50  |
| 8) Hackensack Meridian – Professional Fees<br>Bitzer Physical                           | 225.00  |
| 9) Firefighter One – New Equipment<br>New SCBA Masks                                    | 3285.00 |
| 10) NJ Fire Equipment – Repairs & Maintenance<br>Hydro Testing                          | 397.80  |

VOUCHERS:

|   |         |
|---|---------|
| 7274 NJ American Water – December 2023                              | 471.20  |
| 7275 Shore Technology Group – January 2024 VOIP & Web Service       | 1083.12 |
| 7276 Polly Cleaning Services – January 2024                         | 100.00  |
| 7277 Sugar Run – Taylor Ave Rent/February 2024                      | 2200.00 |
| 7278 JCP&L – Taylor Ave   | 3.42    |
| 7279 Verizon Wireless – Broadband/Cell/Ipad                         | 331.48  |
| 7280 Joe's Service Center – Brakes/Oil Change 27-30                 | 993.15  |
| 7281 Defender Emergency Products – 90 Coolant Sensor Repair         | 431.81  |
| 7282 NJ Fire Equipment – PO 23-27/NE Hoses & Cairns                 | 4600.00 |
| 7283 NJ Fire Equipment – PO 23-34/NE Foam                           | 2637.00 |
| 7284 Gen-el Safety – PO 23-39/M Calibration Unit Card               | 194.75  |
| 7285 NJ Fire Equipment – PO 23-35/NE Hoods & Gloves                 | 4677.75 |
| 7286 Manasquan Board of Fire Commissioners – Payroll 12/9/23-1/5/24 | 7007.45 |
| 7287 R&H Spring & Truck Repair – PO 23-40/M 4 Tires for 67          | 1173.24 |
| 7288 Monmouth County Fire Prevention Assoc – 2 Annual Memberships   | 60.00   |
| 7289 Boro of Brielle – Fuel/December 2023                           | 692.21  |
| 7290 Sendzik & Sendzik – Asbury Park Press Advertising              | 296.08  |
| 7291 Sendzik & Sendzik – Legal Fees                                 | 2140.00 |
| 7292 Squan Tavern – Drill Meal 1/11/24                              | 310.50  |
| 7293 Hackensack Meridian – Bitzer Physical                          | 225.00  |
| 7294 NJ Fire Equipment – Hydro Testing                              | 397.80  |
| 7295 Central Jersey Security Cameras – Service Call                 | 133.28  |