

BOARD OF FIRE COMMISSIONERS
MANASQUAN FIRE DISTRICT NO. 1
BORO OF MANASQUAN MINUTES OF REGULAR MEETING HELD ON
NOVEMBER 15, 2023

IN ATTENDANCE: John White, Commissioner
Jack Herbert, Commissioner
Carmen Triggiano, Commissioner
Brian Wick, Commissioner
Matt Byrne, Commissioner
Kate Sendzik Haines, Attorney
Robert Elliott, Accountant

Meeting was called to order by Commissioner White at 7:00 p.m. Flag salute.

The New Jersey Open Public Meetings Law was read.

A motion was made by Commissioner Wick, seconded by Commissioner Triggiano to accept the October 18, 2023 Regular Session Meeting minutes.

Commissioner White – Yes	Commissioner Herbert - Yes
Commissioner Triggiano – Yes	Commissioner Byrne – Yes
Commissioner Wick – Yes	

The review of the 2022 Audit was presented by Robert Elliott, Accountant.

A motion was made by Commissioner Herbert, seconded by Commissioner Triggiano to accept the Resolution Authorizing Line Item Transfers.

Commissioner White – Yes	Commissioner Herbert - Yes
Commissioner Triggiano – Yes	Commissioner Byrne – Yes
Commissioner Wick – Yes	

A motion was made by Commissioner Herbert, seconded by Commissioner Triggiano to accept the Resolution Certifying Compliance.

Commissioner White – Yes	Commissioner Herbert - Yes
Commissioner Triggiano – Yes	Commissioner Byrne – Yes
Commissioner Wick – Yes	

A motion was made by Commissioner Herbert, seconded by Commissioner Triggiano to accept the Resolution Accepting Annual Audit & Authorizing Publication of Synopsis.

Commissioner White – Yes	Commissioner Herbert - Yes
Commissioner Triggiano – Yes	Commissioner Byrne – Yes
Commissioner Wick – Yes	

A motion was made by Commissioner Herbert, seconded by Commissioner Triggiano to accept the Certification of Commissioners.

Commissioner White – Yes
Commissioner Triggiano – Yes
Commissioner Wick – Yes

Commissioner Herbert - Yes
Commissioner Byrne – Yes

Chief's Report: Chief Hill notified that the Recreation Dept. requested equipment for the Thanksgiving Day Parade. He also asked about the computer update. Fire Director Barkalow informed that he will be getting a quote from the county dispatchers. Deputy Clayton said equipment was requested for the Boro Candy Cane Hunt and that Marine 27 will be moved and stored the first week of December.

Fire Director Report: Read

Fire Prevention Bureau Report: Read

Committee Reports:

- Budget/Insurance/Finance: None
- LOSAP/Capital Improvement/By-Laws: None
- Equipment/Training/Vehicle & Equipment Maintenance: None
- Personnel: None

Old Business: None

New Business:

A motion was made by Commissioner Herbert, seconded by Commissioner Wick to accept the Resolution Authorizing a Grant Application for the New Jersey Department of Community Affairs American Rescue Plan Firefighter Grant.

Commissioner White – Yes
Commissioner Triggiano – Yes
Commissioner Wick – Yes

Commissioner Herbert - Yes
Commissioner Byrne – Yes

A motion was made by Commissioner Triggiano, seconded by Commissioner Wick to accept the application of Ricky Purdy for Manasquan Hook & Ladder No. 1

Commissioner White – Yes
Commissioner Triggiano – Yes
Commissioner Wick – Yes

Commissioner Herbert - Yes
Commissioner Byrne – Yes

Requisitions:

A motion was made by Commissioner Wick, seconded by Commissioner Herbert to accept the November 15, 2023 requisitions.

Commissioner White – Yes
Commissioner Triggiano – Yes
Commissioner Wick – Yes

Commissioner Herbert - Yes
Commissioner Byrne – Yes

Vouchers:

A motion was made by Commissioner Wick, seconded by Commissioner Herbert to accept the November 15, 2023 vouchers.

Commissioner White – Yes	Commissioner Herbert - Yes
Commissioner Triggiano – Yes	Commissioner Byrne – Yes
Commissioner Wick – Yes	

Report of Attorney: Attorney Sendzik discussed the Notice of Monthly Meetings.

A motion was made by Commissioner Herbert, seconded by Commissioner Wick to accept the Resolution Authorizing Notice of Public Meetings.

Commissioner White – Yes	Commissioner Herbert - Yes
Commissioner Triggiano – Yes	Commissioner Byrne – Yes
Commissioner Wick – Yes	

Public Participation: None

The Regular Session meeting closed at 7:31 pm.

The Regular Session meeting went into a Closed Session at 7:33 pm.

The Closed Session adjourned 7:52 pm.

A motion was made by Commissioner Herbert, seconded by Commissioner Triggiano to adjourn the Regular Meeting.

Meeting was adjourned 7:53 pm
Commissioner White

REQUISITIONS:

1) Manasquan Hook & Ladder No. 1 – Rentals/Leases Rent/July – December 2023	15000.00
2) Manasquan Vol. Engine Co. No. 2 – Rentals/Leases Rent/July – December 2023	15000.00
3) Skylands Fire Equipment – New Equipment New PPE	1052.00
4) Captain Bills Landing – Materials & Supplies Boat Gas	40.15
5) Boro of Brielle – Materials & Supplies October 2023 Fuel	799.13
6) Middlesex County Fire Academy – Training J. Tella & D. Pearce, 1-300	368.00
7) Defender Emergency Products – Repairs & Maintenance PO 23-21/M Seat Repair 1-78/ Fuel Gauge 2-81	2646.37
8) Sendzik & Sendzik – Professional Fees Publication & Legal Fees	2219.08

9) Grainger – New Equipment Saw, House #2	3391.28
10) First Responder JIF – Insurance Final Installment 2023 Insurance	18540.00
11) Defender Emergency Products – Repairs & Maintenance 1-78 Foam Removal	735.00

VOUCHERS:

7217 Manasquan Hook & Ladder No. 1 - Rent/July – Dec 2023	15000.00
7218 Manasquan Vol. Engine Co. No. 2 – Rent/July – Dec 2023	15000.00
7219 Sugar Run – December Rent/Taylor Ave	2200.00
7220 Polly Cleaning Service – Taylor Ave/November	100.00
7221 Manasquan Board of Fire Commissioners – 2023 Stipend	10000.00
7222 Shore Technology Group – Nov. VOIP, Web Service, Tech Repairs	449.72
7223 Gee Gees Pizza – 2023 Inspection Overpayment	10.00
7224 Captain Bills Landing – October/Boat fuel	40.15
7225 Manasquan Board of Fire Commissioners – 10/14/23-11/10/23 Payroll	6805.47
7226 JCP&L – 38 Taylor Ave	.67
7227 Staples – Ledgers, coffee, USB cable	182.12
7228 Verizon Wireless – Fire Prevention Cell/Ipad, Broadband	331.48
7229 NJ American Water – October Hydrants	471.20
7230 Boro of Brielle – October Fuel	799.13
7231 Middlesex County Fire Academy – J. Tella & D. Pearce 1-300	368.00
7232 Defender Emergency Products – PO 23-21/M Seat Repair/Fuel Gauge	2646.37
7233 Optimum – 38 Taylor Ave	154.94
7234 Sendzik & Sendzik – Publication and Legal Fees	2219.08
7235 Grainger – Saw, Station #2	3391.28
7236 First Responder JIF – Final Installment 2023 Insurance	18540.00
7237 Defender Emergency Products – 1-78 Foam Removal	735.00