2012

Manasquan Fire District No. 1

Fire District Budget



Division of Local Government Services

2012

MANASQUAN

FIRE DISTRICT NO. 1 BUDGET

FISCAL YEAR: From January 1, 2012 to December 31, 2012

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S. 40A:5,4-11.

State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services

By:	Date:
	CERTIFICATION OF ADOPTED BUDGET
the approved	tified that the adopted Budget made a part hereof has been compared with Budget previously certified by the Division, and any amendments made adopted Budget is certified with respect to such amendments and ally.
	State of New Jersey
	Department of Community Affairs
	Director of the Division of Local Government Services
By:	Date:

PREPARER'S CERTIFICATION

2012

MANASQUAN

FIRE DISTRICT NO. 1 BUDGET

FISCAL YEAR: From January 1, 2012 to December 31, 2012

It is hereby certified that the Fire District No. 1 Budget, including both the Annual Budget and the Supplemental Schedules appended hereto, represents the Board of Commissioners' resolve with respect to statute in that; all estimates of revenues, including the amount to be raised by taxation to support the district budget, are reasonable, accurate and correctly stated, all items of appropriation are properly set forth and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Fire District No. 1.

It is further certified that all proposed budgeted amounts and totals are correct. Also I, hereby, provide reasonable assurance that all assertions contained herein are accurate and all Supplemental Schedules required are completed and attached.

Preparer's Signature:	₫.f.,,eZL''		
Name:	JOHN W. HERBERT		
Title:	TREASURER		
Address:	PO BOX 567		
	MANASQUAN, NJ 0	8736	
Phone Number:	732-223-1333	Fax Number:	732-223-8310
E-mail address			

PREPARER'S CERTIFICATION OTHER ASSETS

2012

MANASQUAN

FIRE DISTRICT NO. 1 BUDGET

FISCAL YEAR: From January 1, 2012 to December 31, 2012

It is hereby certified that operating appropriations as reported in this annual budget, included on Supplemental Schedule Page SS-6, for the acquisition of Other Assets not included as Capital Outlays are Non-Bondable Assets. The Board of Commissioners has determined that the aforementioned Other Asset appropriation(s) do not meet the criteria for bonding pursuant to the Local Bond Law (N.J.S.A 40A: 2-1 et. seq.) and more specifically, as it pertains to the expected useful life of the asset, pursuant to N.J.S.A 40A:2-21.

It is further certified that the Other Asset appropriation(s) as reported above herein have been determined not to be Capital Assets pursuant to N.J.S.A 40A:14-84 and 40A:14-85. Therefore the election has been made to treat such Other Assets as Operating Appropriations: Current Operating Expenses, pursuant to N.J.S.A 40A: 14-78.6.

Preparer's Signature:	4, Q7f	i:	
Name:	OHN W. HERBERT		
Title:	TREASURER		
Address:	PO BOX 567		
	MANASQUAN, NJ 0	8736	
Phone Number:	732-223-1333	Fax Number:	732-223-8310
E-mail address			

APPROVAL CERTIFICATION

2012

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FIRE DISTRICT NO. 1 BUDGET

FISCAL YEAR: From January 1, 2012 to December 31, 2012

It is hereby certified that the Fire District No. 1 Budget, including Supplemental Schedules appended hereto, are a true copy of the Annual Budget approved by resolution by the Board of Commissioners of the Manasquan Fire District No. 1, at an open public meeting, held pursuant to N.J.A.C. 5:31-2.4, on the 12th day of December, 2011.

It is further certified that the recorded vote appearing in the resolution represents a not less than a majority of the full membership of the Board of Commissioners thereof

Treasurer's Signature:	je, _A t<1,6'' ⁻ V		
Name:	J W. HERBERT		
Title:	TREASURER		
Address:	PO BOX 567		
	MANASQUAN, NJ 08736		
Phone Number:	732-223-1333	Fax Number:	732-223-8310
E-mail address			

2012 Fire District Information

Please fill out the following information regarding this Fire District:

Name of Fire District:	Manasquan Fire District No. 1		
Address:	PO Box 567		
City, State, Zip:	Manasquan		NJ 08736
Phone Number: (ext)	732-223-1333	Fax:	732-223-8310

Preparer's Name:			
Preparer's Address:	PO Box 567		
City, State, Zip:	Manasquan		NJ 08736
City, State, Zip.	Manasquan		210
Preparer's #: (ext.)	732-223-1333	Fax:	732-223-8310
Preparer's Cell #:			
Preparer's E-mail:			

Chairman:	James Hofsetter			
Phone Number: (ext.)	732-223-1333	Fax:	732-223-8310	
E-mail:				

Secretary/ Treasurer:	JOHN W. HERBERT			
Phone Number: (ext.)	732-223-1333	Fax:	732-223-8310	
E-mail:		-		

Name of Auditor:	Barry J. Osborn, CPA	
Name of Firm:	Barry J. Osborn, CPA	
Address:	425 Higgins Avenue	
City, State, Zip:	Brielle	NJ 08730
Phone Number: (ext.)	732-223-1333 Fax:	732-223-8310
E-mail:		

Membership of Board of Commissioners (Full Name)	Title
James Hofsetter	Chairman
John W. Herbert	Treasurer
William Heulitt	Clerk
William Mc Kelvey	
Carmen Triggiano	

2012 BUDGET RESOLUTION

Manasquan

Fire District No. 1 FISCAL YEAR: From January 1, 2012 to December 31, 2012

WHEREAS, the Annual Budget for the Manasquan Fire District No. 1 for the fiscal year beginning January 1, 2012 and ending December 31, 2012 has been presented before the Board of Commissioners of the Fire District No.1 at its open public meeting of December 12, 2011; and

WHEREAS, the budget as introduced is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.); and,

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$ 752,452, which includes amount to be raised by taxation of \$713,621, and Total Appropriations of \$ 752,452; and

WHEREAS, the amount to be raised by taxation to support the district budget, shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A 40A:14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount surplus and miscellaneous revenues set forth in the budget; and

WHEREAS, in calculating the amount to be raised by taxation, the Fire District No. 1 has taken into account the assessed valuation of taxable property in the Fire District No. ,

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District No. 1, at an open public meeting held on December 12, 2011 that the Annual Budget, including appended Supplemental Schedules, of the Manasquan Fire District No. 1 for the fiscal year beginning January 1, 2012 and ending December 31, 2012 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Fire District No. 1 's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Manasquan Fire District No. 1 will consider the Annual Budget for adoption on January 18, 2012

Jula Klus	<u>12/19/2011</u>
Treaaurer's Signature)	(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
HOFESTTER	X			
HERBERT	X			
HEULFFT	X			
Mc KELVEY	X			
TRIGGIANO	X			

2012 BUDGET MESSAGE

Manasquan

Fire District No. 1 Budget

FISCAL YEAR: From January 1, 2012 to December 31, 2012

	FISCAL YEAR: From January 1, 2012 to December 31, 2012
1.	Complete a brief statement on the 2012 proposed Annual Budget and make comparison to the current year's adopted budget. Explain significant increases or decreases, if any.
	The Board approved a Budget similar to 2011.
2.	Complete a brief statement describing the impact the proposed Annual Budget will have on the Amount to be Raised by Taxation to support the district budget and on the Restricted and Unreserved Fund Balance(s). Explain increases or decreases in the tax rate and utilization of fund balances. If unreserved fund balance is reduced by more than 10%, explain the projected impact on the following year's budget.
	The Board expects the tax rate to remain the same as 2011. This Bord has not applied any Restricted or Unrestricted Fund Balance in this Budget.
3.	Include a statement explaining how the District is complying with the Property Tax Levy Cap. The statement must explain reasons for exceeding the Levy Cap and identify the appropriations that caused the district to exceed the Levy Cap, and how they are being addressed by a referendum.
	N/A
4.	If the District plans to pass a Resolution for the Release of Restricted Fund Balance, explain the reason and purposes of the appropriation
	N/A
5.	Complete a brief statement on the Annual Budget's proposed capital appropriations and payment methods, including debt service for the proposed budget year and for future years.
	See details of pages 9, 10, SS-7 and SS-8

	oursuant to <u>N.J.S.A</u> 4 e disclosed.		us to reasons for occurrence
N/A			
purchas supplie	se of first aid, ambula s and materials for us	ropriate such sums as it may dee nce, rescue, or other emergency the by a duly incorporated associate the organization(s) incorporated n	vehicles, equipment, tion, pursuant to N.J.S.A
Manaso	_ _l uan First Aid Squad,	Inc. in the amount of \$ 4,000. S	ee page 7.
<u>N.J.S.</u> 5	54:4-35:	on the municipal assessor's late	est information, pursuant to
	al Assessed Valuation		\$1,615,740,640
7b. Pro	posed Tax Rate per \$	100 of Assessed Valuation	\$.044
		or a first year funding appropriate this year's budget, subject to pub If yes, how much is approp	lic referendum thereof?
If the p	ed to delete the LOSA	ated, is the Board of Commission	ners aware that the budget must the Amount to be Raised by
	on to Support the Bud	get must be reduced by a like an	iiouiit.
	Yes:	get must be reduced by a like an	

Manasquan Boro Fire District #1 (Monmouth)

----ANTICIPATED REVENUES----

FUND BALANCE UTILIZED	••••	2012 S PROPOSED BUDGET	- 2011 CURRENT YEAR'S ADOPTED BUDGET
UNRESTRICTED FUND BALANCE	* A-1 *	\$0	* \$200,000
RESTRICTED FUND BALANCE	* A-2 *	\$0	* \$0 *
TOTAL FUND BALANCE UTILIZED	R-1 *	\$0	* \$200,000 *
MISCELLANEOUS ANTICIPATED REVENUES	CROSS REF.	2012 PROPOSED BUDGET	2011 CURRENT YEAR'S ADOPTED BUDGET
SHARED SERVICES (N.J.S.A. 40A:65-1 et seq.)	* *	\$0 -	* \$0 *
JOINT PURCHASING AGRMNTS. (N.J.S. 40A:10 & 11)	* *	\$0 '	* \$0 *
EMERGENCY ASSISTANCE (N.J.S. 40A:14-26)	* *	\$0 3	* \$0 *
MUNICIPAL ASSISTANCE (N.J.S. 40A:14-34)	*	\$0 '	* \$0 *
MUNICIPAL ASSIST ADJOIN. (N.J.S. 40A:14-35)	* *	\$0 ;	* \$0 *
CONTRACTS - VOL. FIRE CO. (N.J.S. 40A:14-68)	*	\$0 ;	\$0 *
LEASES - LOCAL MUNICIPALITY (N.J.S. 40A:14-83)	* *	\$0 ,	\$0 *
RENTAL INCOME	* *	\$0 ;	\$0 *
SALE OF ASSETS	* A-3 *	\$0 ;	·
INTEREST ON INVESTMENTS AND DEPOSITS	* A-4 *	\$3,000	\$3,864 *
OTHER REVENUE	* A-5 *	\$0 '	* \$0 *
TOTAL MISCELLANEOUS REVENUES ANTICIPATED	* R-2*	\$3,000 ° ======	* \$3,864 * ======

Manasquan Boro Fire District #1 (Monmouth)

----ANTICIPATED REVENUES----

OPERATING GRANT REVENUE — — — –	CROSS REF.	2012 PROPOSED BUDGET	2011 CURRENT YEAR'S ADOPTED BUDGET
SUPPLEMENTAL FIRE SERV. ACT (P.L. 1985, c. 295)	* *	\$2,731	* \$2,731 *
OTHER GRANTS & ENTITLEMENTS	* A-6 *	\$0	* \$0 *
TOTAL OPERATING GRANT REVENUE	* R-3 *	\$2,731 =======	* \$2,731 * = = = = =
MISCELLANEOUS REVENUES OFFSET WITH APPROPRI	ATIONS:		2011
UNIFORM FIRE SAFETY ACT (P.L. 1983. c. 383)	CROSS REF.	2012 PROPOSED BUDGET	2011 CURRENT YEAR'S ADOPTED BUDGET
RESERVES UTILIZED	* *	\$0	* \$0 *
ANNUAL REGISTRATION FEES	* *	\$33,100	* \$29,500 *
PENALTIES AND FINES	* *	\$0	* \$0 *
OTHER REVENUES	* *	\$0	* \$0 *
TOTAL UNIFORM FIRE SAFETY ACT REVENUES	* A-7 *	\$33,100	* \$29,500 *
OTHER REVENUES OFFSET WITH APPROPRIATIONS	* A-8 *	\$0	* \$0 *
TOTAL REVENUES OFFSET WITH APPROPRIATIONS	* R-4 *	\$33,100	* \$29,500 *
TOTAL REVENUES AND FUND BALANCE UTILIZED (R-1 + R-2 + R-3 + R-4)	* B-1 *	\$38,831	* \$236,095 *
AMOUNT TO BE RAISED BY TAXATION TO SUPPORT THE DISTRICT BUDGET	* R-5 *	\$713,621	* \$692,628 *
TOTAL ANTICIPATED REVENUES (B-1 + R-5)	* B-2 *	\$752,452	* \$928,723 *
Maximum Allowable Amount to be raised by Taxation (For Reference Purposes Only from LC1 based on Information provided by the district- see instructions.)		\$713,621	
Amount Over Levy Cap		\$0	

Manasquan Boro Fire District #1 (Monmouth)

----BUDGETED APPROPRIATIONS----

OPERATING APPROPRIATIONS		2012	2011 CURRENT YEAR'S
ADMINISTRATION	CROSS I REF.	PROPOSED BUDGET	ADOPTED BUDGET
			
SALARY & WAGES	* A-9 *	\$10,000 *	\$10,000 *
FRINGE BENEFITS	* A-13 *	\$1,000 *	\$900 *
OTHER EXPENSES	* A-11 *	\$57,883 *	\$54,600 *
TOTAL ADMINISTRATION	* E-1 * =	\$68,883 * ======	\$65,500 * = = = = = = = :
COST OF OPERATIONS & MAINTENANCE — — — —	CROSS I REF.	2012 PROPOSED BUDGET — —	2011 CURRENT YEAR'S ADOPTED BUDGET
COST OF OPERATIONS & MAINTENANCE		PROPOSED	CURRENT YEAR'S ADOPTED
	REF.	PROPOSED BUDGET — —	CURRENT YEAR'S ADOPTED BUDGET
SALARY & WAGES	REF . * A-10 *	PROPOSED BUDGET \$56,060 *	CURRENT YEAR'S ADOPTED BUDGET \$55,120 *

PAGE 6

Manasquan Boro Fire District #1 (Monmouth)

----BUDGETED APPROPRIATIONS----

----OPERATING APPROPRIATIONS----

OPERATING APPROPRIATIONS OFF-SET WITH REVENUES —————	CROS REF.	SS	2012 PROPOSED BUDGET		2011 CURRENT YEAR'S ADOPTED BUDGET
SALARY & WAGES	* A-15	*	\$24,500	*	\$23,900
FRINGE BENEFITS	* A-16	*	\$6,050		\$3,900 *
OTHER EXPENSES	* A-17	*	\$2,550	*	\$1,700 *
TOTAL APPROPRIATIONS OFFSET WITH REVENUES	E-3	*	\$33,100 = = = = = =	*	\$29,500 = = = = = =

APPROPRIATIONS FOR DULY INCORPORATED FIRST AID/RESCUE SQUAD ASSOC. (N.J.S. 40A:14-85.1)	D CROSS REF.	2012 PROPOSED BUDGET	2011 CURRENT YEAR'S ADOPTED BUDGET
VEHICLES	*	\$0 *	\$0 *
EQUIPMENT	*	\$0 *	\$0 * *
MATERIALS & SUPPLIES	*	\$4,000 *	\$6,000 *
TOTAL APPROPRIATIONS FOR DULY INCORP. FIRST AID/RESCUE SQUAD ASSOC.	* E-4 *	\$4,000 *	\$6,000 * =======

Manasquan Boro Fire District #1 (Monmouth)

----BUDGETED APPROPRIATIONS--

DEFERRED CHARGES — — — —	CROSS PROPOSED ADO	2011 NT YEAR'S OPTED DGET
EMERGENCY APPROPRIATIONS (N.J.S. 40A:14-78.14) (1) (2)	* * \$0 * * * \$0 *	\$0 * \$0 *
(3)	* * \$0 *	\$0 *
OTHER DEFERRED CHARGES _ (List & Cite Statute) (1) Declared State of Emergency (N.J.S. 40A:4 _45.45 10b) (2) (3)	* * n/a * * \$0 * * \$0 *	\$0 * \$0 \$0 *
TOTAL DEFERRED CHARGES	* E-5 * \$0 * =====	\$0 * ====
DEFICITS FROM OPERATIONS — — -	CROSS PROPOSED ADO	2011 NT YEAR'S OPTED IDGET
CASH DEFICIT OF PRECEEDING YEAR (N.J.S. 40A:14-78.6)	* E-6 \$0 * = = = = = = = =	\$0 * ====
	CROSS PROPOSED ADO	2011 NT YEAR'S OPTED IDGET
LENGTH OF SERVICE AWARD PROGRAM (LOSAP) - CONTRIBUTION (P.L. 1997, c. 388)	* E-7 * \$98,000 * =================================	 \$98,000 * ====

Manasquan Boro Fire District #1

----BUDGETED APPROPRIATIONS----

2011

CAPITAL APPROPRIATION	S		2012 C PROPOSED BUDGET	URRENT YEAR'S ADOPTED BUDGET
CAPITAL IMPROVEMENTS (N.	J.S. 40A:14-84)			
	Date of	Affirmativ	<i>r</i> e	
List Project Separately	Voter Approval Asset Type	Vote %	#70.000 *	* 0.*
(1) SCBA (AIR PACKS)	12/12/11 Firefighting Equip	* 99% *	\$70,000 *	\$0 *
(2) SCBA (AIR PACKS)	12/15/10 Asset Type (Select)* 99% *	\$0 *	\$39,000 *
(3) PERSONAL PROTECTIVE EQUIP.	12/15/10 Asset Type (Select)* 99% *	\$0 *	\$30,000 *
(4)	Asset Type (Select) * *	\$0 *	\$0 *
(5)	Asset Type (Select) * *	\$0 *	\$0 *
(6)	Asset Type (Select) * *	\$0 *	\$0 *
DOWN PAYMENTS (N.J.S. 40A	A:14-85)			
List Separately	Date of	kffirmativ(
•	e 'oter Approval	Vote %		
(1)	Asset Type (Select) *	\$0 *	\$0 *
(2)	Asset Type (Select) * *	\$0 *	\$0 *
(3)	Asset Type (Select) * *	\$0 *	\$0 *
(4)	Asset Type (Select) * *	\$0 *	\$0 *
(5)	Asset Type (Select) *	\$0 *	\$0 *
Total Capital Improvements/I	Down Payments	* C-1 *	\$70,000 *	\$69,000 *
RESERVE FOR FUTURE CAP	ITAL OUTLAYS	* C-2 *	\$0 *	\$200,000 *
TOTAL CAPITAL APPROPRIATION (C-1 + C-2)	DNS	* E-8 *	\$70,000 *	\$269,000 *
Capital Appropriations offset wit	th Restricted Fund			
Capital Appropriations offset wit	th Grants			
Capital Appropriations offset wit	th Unrestricted Fund			\$200,000

Manasquan Boro Fire District #1 (Monmouth)

----BUDGETED APPROPRIATIONS----

APPROPRIATIONS			2011
	CROSS	2012 PROPOSED	CURRENT YEAR'S ADOPTED
PRINCIPAL PAYMENTS	REF.	BUDGET	BUDGET
GENERAL OBLIGATION BONDS	* P-1 *	\$0	* \$0
BOND ANTICIPATION NOTES	P-2 *	\$0	* \$0 *
CAPITAL LEASES	P-3 *	\$87,793	* \$84,368 *
INTERGOVERNMENTAL LOANS	* P-4 *	\$0	* \$0 *
OTHER BONDS OR NOTES	* P-5 *	\$0	* \$0 *
TOTAL PRINCIPAL PAYMENTS	* D-1 *	\$87,793	* \$84,368 *
INTEREST PAYMENTS	CROSS REF.	2012 PROPOSED BUDGET	2011 CURRENT YEAR'S ADOPTED BUDGET
GENERAL OBLIGATION BONDS	* 1-1	\$0	* \$0 *
BOND ANTICIPATION NOTES	* 1-2 *	\$0	* \$0 *
CAPITAL LEASES	* 1-3 *	\$11,130	* \$14,555 *
INTERGOVERNMENTAL LOANS	* 1-4 *	\$0	* \$0 *
OTHER BONDS OR NOTES	1-5 *	\$0	* \$0 *
TOTAL INTEREST PAYMENTS	* D-2 *	\$11,130	* \$14,555 *
TOTAL DEBT SERVICE APPROPRIATIONS (D-1 + D-2)	E-9	\$98,923	* \$98,923 *
TOTAL BUDGETED APPROPRIATIONS (E-1 + E-2 + E-3 + E-4 + E-5 + E-6 + E-7 + E-8+ E-9)	B-2 *	\$752,452 ° = = = = = = =	* \$928,723 * = = = = = =

Manasquan Boro Fire District #1 (Monmouth)

----BUDGETED APPROPRIATIONS----

	Summary of Referendum Line Items	SS Page Number	2012 Proposed Budget Amount Requested	2011 Adopted Budget Amount Requested
Insert new rows here			\$0	\$0
Insert ne				
	TOTAL Referendum Line Items	,	so l	<u>so</u>
	Tax Levy Requested minus Maximum Allowable Levy As this page is adjusted this amount changes should =\$0 (For Reference Purposes Only - from LC1 based on Information provided by the district- see instructions.)		\$0 2012 Proposed	2011 Adopted
	Summary of Release of Restricted Fund Balance		Budget Amount	Budget Amount
	Referendum Line Items		Requested	Requested
			•	•
here				
W rows			\$0	\$0
irt ne				
Insert new rows here				

PAGE 10A

RECIPIENT'S SHARED SERVICES EXCLUSION WORKSHEET

(List amounts as furnished and certified by each Provider

Shared Services Provider Entity	Shared Service	Health Ca	re Costs	Pensio	n Costs	Debt Serv	Debt Service Costs		orovement sts
	(List Each Service Separately)	Current Year	Prior Year	Current Year	Prior Year	Current Year	Prior Year	Current Year	Prior Year
Total		I 0	0	0	0	0	0	0	C

Shared Services Provider Entity	Shared Service	Declared E		Total Shared S Exclu			Costs	Other	Costs	т
	(List Each Service Separately)	Current Year	Prior Year	Current Year	Prior Year	Current Year	Prior Year	Current Year	Prior Year	Current Year
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Shared Services Provider Entity	Shared Service	tal
	(List Each Service	eu:
	Separately)	Prior Year
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Total		0

Manasquan Boro Fire District #1 (Monmouth)

SUPPLEMENTAL SCHEDULES----

UNRESTRICTED FUND BALANCE	CROS REF.	2012 S PROPOSED BUDGET
(1) BEGINNING BALANCE JAN. 1, 2011	* AUDI	T * \$490,932 *
(2) UTILIZED IN CURRENT YEAR'S ADOPTED BUDGET	*	* \$200,000 *
(3) PROPOSED BALANCE AVAILABLE (Line 1 - Line 2)	*	* \$290,932 *
(4) ESTIMATED RESULTS OF OPERATIONS IN CURRENT BUDGET	*	* \$5,000 *
(5) ANTICIPATED BALANCE - DEC. 31, 2011 (Line 3 + Line 4)	*	* \$295,932 *
(6) UTILIZED IN PROPOSED BUDGET - 2012	* A-1	*
(7) PROPOSED BALANCE AFTER UTILIZATION IN 2012 BUDGET (Line 5 - Line 6)		\$295,932 *
RESTRICTED FUND BALANCE 	CROS REF.	2012 S PROPOSED BUDGET
(8) BEGINNING BALANCE JAN. 1, 2011	* AUDI	T * \$56,368 *
	AUDI	η φου,ουσ
(9) Utilized in Current Year's Adopted Budget	*	*
(9) Utilized in Current Year's Adopted Budget (10) PROPOSED BALANCE AVAILABLE		• •
(9) Utilized in Current Year's Adopted Budget		*
 (9) Utilized in Current Year's Adopted Budget (10) PROPOSED BALANCE AVAILABLE (Line 8 - Line 9) (11) Estimated Results of Operations in Current Budget (12) ANTICIPATED BALANCE - DEC. 31, 2011 		\$56,368 *
 (9) Utilized in Current Year's Adopted Budget (10) PROPOSED BALANCE AVAILABLE (Line 8 - Line 9) (11) Estimated Results of Operations in Current Budget 	*	\$56,368 * \$200,000 *

Manasquan Boro Fire District #1 (Monmouth)

SUPPLEMENTAL SCHEDULES----

	SALE OF ASSETS	CROSS	DUDCHASE	2012
	DESCRIPTION OF ASSET (list individually)	REF.	PURCHASE BASIS	PROPOSED SALE VALUE
(1) (2) (3)	(list illulvidually)	* * *	*	*
	TOTAL SALE OF ASSETS	* A-3 *	======	
	INTEREST ON INVESTMENTS AND DEPOSITS (N.J.S.A. 40A:5-15.1) — — — -	CROSS REF.	2012 PROPOSED BUDGET	2011 CURRENT YEAR'S ADOPTED BUDGET
(1) (2) (3) (4) (5) (6) (7)	INVESTMENTS/ACCOUNTS (List Each) VARIOUS BANK ACCOUNTS	* * * * * * * * * * * * * * * * * * *	 \$3,000 * *	\$3,864 * * *
()	TOTAL INTEREST ON INVESTMENTS AND DEPOSITS	* A-4 * :	\$3,000 *	\$3,864 * ========
	OTHER REVENUE — — -	CROSS REF.	2012 PROPOSED BUDGET	2011 CURRENT YEAR'S ADOPTED BUDGET
(1) (2) (3) (4) (5)	LIST IN DETAIL:	* * * * * * * * * * * * * * * * * * *	 * * * *	* * * * * *
	TOTAL OTHER REVENUE	A-5 *	*	======

PAGE SS-3

Manasquan Boro Fire District #1 (Monmouth)

SUPPLEMENTAL SCHEDULES----

OTHER GRANTS &			2011	
ENTITLEMENTS		2012	CURRENT YEAR'S	
	CROSS	PROPOSED	ADOPTED	
	REF.	BUDGET	BUDGET	
LIST IN DETAIL:				
(1)	* *		*	7
(2)	* *		*	7
(3)	* *		*	,
(4)	* *		*	,
(5)	* *		*	,
(6)	* *		*	,
(7) (8)	* *		*	í
	* *		*	3
(9)				
TOTAL OTHER ORANTO & ENTITE EMENTS	* 4 0 *			
TOTAL OTHER GRANTS & ENTITLEMENTS	* A-6 *			
			======	
OTHER REVENUES OFF-SET WITH			2011	
APPROPRIATIONS		2012	CURRENT YEAR'S	
— — — -	CROSS	PROPOSED	ADOPTED	
	REF.	BUDGET	BUDGET	
LIST IN DETAIL:				
LIST IN DETAIL.				
(1)	* *		*	4
(2)	* *		*	,
(3)	* *		*	,
(4)	* *		*	,
(5)	* *		*	,
(6)	* *		*	,
(7)	* *		*	,
(8)	* *		*	,
(9)				
TOTAL OTHER REVENUES OFF-SET	A-8 *			

PAGE SS-4

Manasquan Boro Fire District #1 (Monmouth)

----SUPPLEMENTAL SCHEDULES--

--ADMINISTRATION--

	SALARY & WAGES (N.J.S. 40A:14-78.7)	# of	Ammund	2012
	TITLE	# of Staff	Annual Compensation	Proposed Budget
	COMMISSIONERS	5	\$2,000	\$10,000
(1) (2) (3)				
(4)) Appendix brought forward	AP-1		
	TOTAL ADMINISTRATION S&W	A-9		\$10,000
	COST OF OPERATIONS & MAINTENANCE			
	SALARY & WAGES (N.J.S. 40A:14-78.7)	# of	Annual	2012
	TITLE	Staff	Compensation	Proposed Budget
(2)		2	VARIOUS	\$56,060
(3) (4) (5)	Appendix brought forward	AP-2		
	TOTAL COST OF OPERATIONS S&W	A-10		\$56,060
	OTHER COSTS OFFSET BY REVENUES			
	SALARY & WAGES (N.J.S. 40A:14-78.7)	# a.f	Ammunal	2012
	TITLE	# of Staff	Annual Compensation	Proposed Budget
(2)		VAR	VARIOUS	\$24,500
(4)	Appendix brought forward	AP-3		
	TOTAL Salaries Offset by Revenues	A-15		\$24,500
	DAGE			

Manasquan Boro Fire District #1 (Monmouth)

----Salary Expense Appendix (N.J.S.A. 40A:14-78.6)----

	TITLE Administrative Postions (list Individually)	# of Staff	Annual Compensation	2012 Proposed Budget
	TOTAL ADMINISTRATION S&W appendix	AP-1		
	Operation & Maintenance Postions (list Individually)			
Insert new rows here				
	TOTAL COST OF OPERATIONS S&W Appendix	AP-2		
	Salary Offset by Revenue Postions (list Individually)			
Insert new rows here				
	Total Salaries Offset By Revenue Appendix	AP-3		

PAGE SS-5 Appendix

<u>Manasquan Boro Fire District #1 (Monmouth)</u>

SUPPLEMENTAL SCHEDULES---FRINGE BENEFIT COSTS

PROPOSED BUDGET			2012	
Title	Administra- tion	Cost of Operation and Maintenance	Other Costs Offset by Revenue	Total
(1) Public Employee RS Contribution		\$3,600	\$3,600	
Total PERS	\$0	\$3,600	\$3,600	\$7,200
(2) Police & Fire RS Contribution	\$0	\$0	\$0	
Total PFRS	\$0	\$0	\$0	\$0
(3) Employee Group Health Insurance	\$0	\$0	\$0	
Total Group Health Insurance	\$0	\$0	\$0	\$0
(4) Other Fringe	\$1,000	\$5,606	\$2,450	
Total Other Fringe	\$1,000	\$5,606	\$2,450	\$9,056
TOTAL PROPOSED BUDGET	\$1,000	\$9,206	\$6,050	\$16,256
Cross Reference	A-13	A-14	A-16	
ADOPTED BUDGET			2011	

ADOPTED BUDGET			2011	
Title	Administra- tion	Cost of Operation and Maintenance	Other Costs Offset by Revenue	Total
(1) Public Employee RS Contribution	,	\$2,000	\$1,900	
Total PERS	\$0	\$2,000	\$1,900	\$3,900
(2) Police & Fire RS Contribution	\$0	\$0	\$0	
Total PFRS	\$0	\$0	\$0	\$0
(3) Employee Group Health Insurance	\$0	\$0	\$0	
Total Group Health Insurance	\$0	\$0	\$0	\$0
(4) Other Fringe	\$900	\$4,500	\$2,000	
Total Other Fringe	\$900	\$4,500	\$2,000	\$7,400
TOTAL ADOPTED BUDGET	\$900	\$6,500	\$3,900	\$11,300
Cross Reference	A-13	A-14	A-16	

PAGE SS-5A

Manasquan Boro Fire District #1 (Monmouth)

SUPPLEMENTAL SCHEDULES--------ADMINISTRATION----2011 **OTHER EXPENSES (N.J.S. 40A:14-78.6)** 2012 Cross **Current Year Proposed Budget** Ref. **Adopted Budget** OPERATING - (List Individually): \$13.000 (1) ADMINISTRATION \$13,283 (2) ADVERTISING \$1,000 \$1,000 \$1,600 (3) ELECTION \$1,600 (4) Appendix brought forward AP-4 \$42,000 \$39,000 **CONTINGENT EXPENSES** OTHER ASSETS - NON-BONDABLE (List Individually): (1) (2) (3) Appendix brought forward AP-5 **TOTAL ADMINISTRATION OTHER EXPENSES** \$57,883 \$54.600 A-11 ______ ----COST OF OPERATIONS----2012 **OTHER EXPENSES (N.J.S. 40A:14-78.6)** 2011 Cross **Current Year Adopted Budget** Ref. **Proposed Budget** OPERATING - (List Individually): \$83,400 \$83,000 (1) RENTS & LEASES \$57,100 \$56,100 (2) INSURANCE \$48,280 (3) REPAIRS AND MAINTENANCE \$58,280 AP-6 \$44,800 \$46,500 (4) Appendix brought forward CONTINGENT EXPENSES OTHER ASSETS - NON-BONDABLE (List Individually): (1) FIREFIGHTING EQUIPMENT \$69.000 \$68,000 (2)AP-7 (3) Appendix brought forward TOTAL COST OF OPERATIONS OTHER EXPENSES A-12 \$314.280 _______ ----Other Expenses Offset by Revenue----**OTHER EXPENSES (N.J.S. 40A:14-78.6)** 2012 2011 **Current Year** Cross **Adopted Budget** Proposed Budget Ref. OPERATING - (List Individually): \$2,550 \$1,700 (1) BFS-OTHER OPERATING EXPENSES (2) AP-8 (4) Appendix brought forward CONTINGENT EXPENSES OTHER ASSETS - NON-BONDABLE (List Individually): (1)(2)

AP-9

A-17

\$2,550

=============

\$1.700

TOTAL Other Expenses Offset by Revenue

(3) Appendix brought forward

Manasquan Boro Fire District #1 (Monmouth)

Other Expense Appendix (N.J.S.A. 40A:14-78.6)

Use this page only if additional lines are required on the Supplemental Other Expenses
Insert additional rows where indicated to ensure they are included in the total
Totals will be reflected on SS-6

		Cross	2012 Proposed	2011 Current Year
	ADMINISTRATION	Ref.	Budget	Adopted Budget
	OPERATING (list individually)			
× e	DDOFFOOIONIAL FEFO		\$42,000	\$39,000
Insert new				
SI 6				
,	Total Additional Administration Operating Expenses	AP-4	\$42,000	\$39,000
	OTHER ASSETS - NON-BONDABLE (list individually):			
	THEIR TROOF IS THOR BOND ABLE (list maintagally).			
'	Total Additional Administration Other Assets	AP-5		
	2027.07.07.07.01.0		·	
	COST OF OPERATIONS OPERATING - (list individually):			
> w	CURRUEC AND MATERIALS		\$21,800	\$20,100
Insert new rows here	TRAINING AND EDUCATION		\$20,000	\$20,000
Inse	UTILITIES DUES AND SUBSRIPTIONS		\$4,000	\$4,000
	Total Additional Operating Expenses Operations	AP-6	\$700 \$46,500	\$700 \$44,800
			+ 10,000	7 . ,, 5 . 5
	OTHER ASSETS - NON-BONDABLE (list individually):			
new here				
Insert new rows here				
_ <u>_</u> _				
	Total Additional Cost of Operations Other Assets	AP-7		
	OTHER EXPENSES OFFSET BY REVENUE			
	OPERATING - (list individually):			
new				
Insert new rows here				
		AP-8		
	Total Additional Operating Expenses Offset by Revenue	AP-0		
	OTHER ASSETS - NON-BONDABLE (list individually):			
ew ire				
Insert new rows here				
Ins				
	Total Costs Offset by Revenue Other Assets	AP-9		

Manasquan Boro Fire District #1 (Monmouthl

----SUPPLEMENTAL SCHEDULES----

---DEBT SERVICE SCHEDULE----

PRINCIPAL PAYMENTS							YEARS.			
					Adopted	Proposed	Proposed	Proposed	Proposed	Proposed
					Budget	Budget	Budget	Budget	Budget	Budget
		Date of		Date of		_	_	_	_	-
	Date of	Voter	% of	LFB						
Description	Project	Approval	Approval	Approval	2011	2012	2013	2014	2015	2016
General Obligation Bonds										

TOTAL PAYMENTS P-1

Bond Anticipation Notes

TOTAL PAYMENTS P-2

Ca ital Leases

	PUMPER/TOWER LADDER'	10/19/04	12/17/03	100.00%	9/8/04	\$84,368	\$87,793	\$91,356	\$95,064	
₹ 2										
aila										
stli										
	TOTAL PAYMENTS P-3					\$84,368	\$87,793	\$91,356	\$95,064	

Intergovernmental Loans

E

TOTAL PAYMENTS P-4

Other Bonds Or Notes

114 B

TOTAL PAYMENTS P-5

Total Principal Debt

Payments 0-1 \$84,368 \$87,793 \$91,356 \$95,064

PAGE SS-7

Manasquan Boro Fire District #1 (Monmouthl

----SUPPLEMENTAL SCHEDULES----

--DEBT SERVICE SCHEDULE---

INTEREST PAYMENTS				Adopted Budget	Proposed Budget	Projected Budget	Projected Budget	Projected Budget	Projected Budget
Description General Obligation Bonds	Date of Project	Date of Voter Approval	% of Date of LFB Approval Approval	2011	2012	2013	2014	2015	2016

В

TOTAL PAYMENTS I-1

Bond Anticipation Notes

TOTAL PAYMENTS 1-2

Ca ital Leases

		Ca itai Leases									
Г		PUMPER/TOWER LADDER1	10/19/04	12/17/03	100.00%	9/8/04	\$14,555	\$11,130	\$9,567	\$3,859	
	ere ere										
	ert r vs he										
	Ins o										
		TOTAL PAYMENTS 1-3					\$14,555	\$11,130	\$9,567	\$3,859	

Intergovernmental Loans

TOTAL PAYMENTS 1-4

Other Bonds Or Notes

В

TOTAL PAYMENTS 1-5

PAGE SS-8

If you are preparing this workbook WITHOUT having the Instructions and Reference Guide Documents with you as you complete it, STOP and get them and consult them page by page as you complete the budget.

In addition, preparers should note the following as they complete this workbook:

- 1. Complete the SS pages first the worksheet has been programmed to reflect totals on many of the budget sheets.
- 2. The "LC" pages the Property Tax Levy Calculation pages simplify data entry by having the user enter most data on support pages and some from this sheet. By filling in the cells below on this page, each worksheet will reflect the information and automatically calculate the formulas on each individual worksheet.
- 3. The individual LC worksheets (tabs) are locked to protect the formulas.
- 4. Fill in only the green sections on **this** worksheet. All fields on the other LC sheets should be filled in automatically
- 5. Worksheets refer to "Adopted budget" (current year) and "Proposed budget" for the year for which the budget is being prepared.
- 6. Refer to the Budget Instructions and Reference Guide when completing all worksheet pages. They contain important information and explanations about the sheets and how they work. DO NOT prepare the budget without reviewing them carefully.

7. Next, follow the instructions below:

Select the fire district (and county) by clicking the green cell below, then click on the arrow on the right side to choose. This will populate the name and county throughout the workbook. Then continue to complete each of the following green cells.

Maiia Atigrificirri::Fire';.District#1,1Morirnouth)	Manasquan Boro Fire District#1
Preparer's First Name: Preparer's Last Name:	Monmouth BARRRY OSBORN
Preparer's Phone Number:	732 223 1333
Preparer's email:	<u>t</u> <u>arry(abiosborric,Da</u> сом
Adopted Budget Amount to be Raised by Taxation to support the District	1500 500
budget (Page 5)	\$692,628
Cap Bank Available for 2012 (See Levy Cap Certification) Cap Bank Used in 2012	
Changes in Service Provider (+/-)	
DLGS Approved Adjustments Cancelled or Unexpended Referendum Amount (Enter as a positive, number)	
Assessed Valuation of District for adopted budget	1 605 420;340
New Ratables - Increase in Valuations (New Construction and Additions)	810.320,300
Adopted Fire District Tax Rate (per \$100)	\$0.044
To print out the Summary Levy Cap Calc Worksheet now, click on the LC 1 print icon.	tab and click the

Projected Tax Rate based upon Proposed Lew Page 5 R5)
Division of Local Government Services 2012 Levy Cap Calculation

I EDO. 4	Fire District Summary Levy Cap Ca		
FDCode		COUNTY	EXAMINER
132701	Manasquan Boro Fire IiistiiCt #1	Mbniiiiiith	
lodel Fire	e District Tax Levy Calculation Worksheet		
evy Cap	Calculation		
Prior Y	ear Amount to be Raised by Taxation for Municipal Purposes		\$692,6i8
	Changes in Service Provider (+/-)		- 403 - 7 010
	DLGS Approved Adjustments		\$0
Net Pri	or Year Tax Levy for Municipal Purposes for Cap Calculation		\$692,628
1400111	Plus 2% Cap increase		\$13,853
diusted ⁻	Tax Levy Prior to Exclusions		\$706,481
Exclusi			₹/UU/ 1 01
LACIUSI	Shared Service Exclusion	\$0	
		'	
	Change in Total Debt Service Appropriation	0	
	Allowable pension increases	' \$1,600	
	Allowable increase in health care costs	\$0	
	Changes in LOSAP contributions (+/-)		
	Extraordinary Costs due to a "Declared" Emergency (+/-)	\$0 _	
	Net Capital Improvement Fund and/or Down Payment on	+4 000	
 	Improvements and Reserve for Future Capital Outlay	\$1,000	
	tal Exclusions		\$2,600
	ancelled or Unexpended Referendum Amounts		\$0
<u> </u>	Гах Levy		\$709,081
Additio	ns:		
	New Ratables - Increase in Valuations (New Construction and		
	Additions)	0,320,300	
	Prior Year Local Fire District Tax Rate (3 decimals/\$100)	0.044	\$4,54 1
	Amount Utilized from Levy Cap Bank from 2011		\$(
ubtotal: I	Maximum Tax Levy Before Referendum		\$713,621
	Amount Proposed for Levy Cap Referendum		
aximum	Allowable Amount to be Raised by Taxation		\$713,621
ap Banl	k Calculation		
Amour	nt To Be Raised By Taxation		013.621
Cap Ba	nk Available from Prior Year (2011)		\$(
Revise	d Cap Bank from Prior Year (2011)		.ta.x
Can Ba	ink Available from 2012		\$,0

Health Insurance Exclusion Calculation Sheet

FY 2012 State Health Benefits Program Average Increase: 10.3%

Fire District	COUNTY	EXAMINER	
Manasquan BOr6 Fire briffict-fi	Monmouth ·		
These amounts are drawn from SS-5A Fring planned for this expense that amount must be	_	Pro • osed	Ado • ted
Administration Health Insurance Appropriation	De manually entered	Budget	Budget 59
Operations & Maintenance Health Insurance Appropri	ation	s \$0	Co
A. Proposed Budget Group Health Insurance	NET INCREASE (DECREASE)	\$0 \$0	\$0
Net Increase Divided by 2011 Amount Budgeted =		0.00%	
2. SFY 2012 State Health Average 10.3% Less 2%	= % Increase added to current levy	0.00%	
3. % Increase (B1) less % Increase Exclusion (B2) =	% increase inside cap	0.00%	
75 Tiere5ie ECCIaVri′,04 2011 Expended 41	:.iFpiOiriatiOnbelde le:;;y		
6. Amount above the Levy Exclusion (Actual Incre		\$0	
	2012 Increase in Appropriation	\$0	
	74" .		

Fire District	COUNTY	EXAMINER
Martasquan.00i0ii'e is fie	Mi5niiiiiith	
Proposed Budget PERS Contribution Appro	priated	\$7,200
Proposed Budget PFRS Contribution Appro	priated	\$0
Anticipated Revenues for Fringe Benefits Di	rectly Offsetting Pension Costs	\$3,600
	*Net Current Year Base Amount	\$3,600
Adopted Budget PERS Contribution		\$3,900
Adopted Budget PFRS Contribution		\$0
Realized Revenues for Fringe Benefits Direct	tly Offsetting Pension Costs	\$1,900
	*Net Prior Year Base Amount	\$2,000
Pe	ension Contribution Exclusion	\$1609

LOSAP Calculation Sheet					
Fire District	COUNTY	EXAMINER			
Manasquan Bbro.EirelDialiet #1	Moniifolith				
LOSAP - Proposed Budget		aX;11,2,:k., \$98000			
LOSAP-Adopted Budget		¹ – \$98;000			
	LOSAP Exclusion (+1-)	\$or			

Debt Service Calculation Sheet					
Fire District	COUNTY	EXAMINER			
MiiiiiirtiaifBorci Fire:pietii4:#1	Monfil66 1				
Total Debt Service Appropriation (Proposed B	udget)	\$98;923			
Current Year Base Amount		\$ ⁹ M ²³			
Total Debt Service Appropriation Expended (A	dopted Budget)	698;923			
Adopted Budget Base Amount	98',923				
Debt Service Exclusion					

Capital Appropriation Calculation Sheet		
Fire District	COUNTY	EXAMINER
;Nlariaii4uanI3bro, Eire,,,DistriCt #1,	MOIWO:uthi	·
		'
Total Capital Appropriation (Proposed Budget)		\$70;000
Capital Appropriation offset from Restricted Fund (Proposed Budget)		\$0
Capital Appropriation offset from Grant Revenue (Proposed Budget)		14': O 0
Capital Appropriation offset from Unrestricted Fund (Proposed Budget)		Irm _ī l _r . – so
Current Year Base Amount		\$70,000
Total Capital Appropriation (Adopted Budget)		\$269,000
Capital Appropriation offset from Restricted Fund (Adopted Budget)		60
Capital Appropriation offset from Grant Revenue (Adopted Budget)		* \$.9
Capital Appropriation offset from Unrestricted Fund (Adopted Budget)		\$200,000
Adopted Budget Base Amount		\$69,000
Capital Expenditure Exclusion		\$1,000

The instructions can be found on the Instruction Tab of the workbook. Shared Services Calculation Sheet		
Fire District	EXAMINER	
Manasquan Boro Fire District #1 (MonmoUth)		
Current Year Shared Services Capital, Debt Service, Pension, Health Benefits and Declared Emergency Appropriations	\$0	
Prior Year Shared Services Capital, Debt Service, Pension, Health	;	
Benefits and Declared Emergencies Expended	\$ q	
Shared Service Exclusion	\$q	

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(i)

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cOovo A A AperAs

Form CNC-3 Fire District (September 2009)

CERTIFICATION OF NEW CONSTRUCTIONIIMITROVENIENTS iPARTIAL ASSESSMENTS (N- S.A. 40A:4-45 44 at seq,)

MUNICIPALITY Manasquan Bolding county <u>U</u> <u>Dn rr1tSfe</u>

FIRE DISTRICT CODE: <u>r u</u>

TOTAL NUMBER OF FIRE DISTRICTS

LE FORM CNC-3 FOR THE CURRENT YEA MEDIA ELY FOR FIRE 13 RICTS IN THE MUNICIPALITY

- 1. Aggregate assessed value for the fire district for the curre-- Tax year filed-orr-Jenteyy-40-ef the tax yeas. This
 district value on October 1 before added assessmen
 FOR REFERENCE ONLY.
- 2. Total valuation of 'new 'construction and improvement' (not prorated) from the Added Assessment List filed 00 October 1 of the current calendar tax year minus the total valuation of any added assessment tax appeal reductloq, from the prior year. Do not include omitted addefi assessments, prior year added assessments, o'Milted assessments, or properly transferred from the exempt list the taxable list, or any land whether subdivided or not.

/O/II/II

ASSESSOR: UPON ENTERING DATA ON LINES I AND ABOVE, SIGN AND DATE FORM, THEN IMMEDIA FORWARD FORM CNC-3 TO THE TAX COLLECTOR FO COMPLETION. REFER TO INSTRUCTIONS FOR FIUN AND DISPOSMON OF FORM CNC-3 ON REVERSE SIDE.

- 3, Fire District TAX RATE from CURRENT YEAIR (express as a decimal, S per hundred).
- 4, Amount of permitted revenue increase ct line Z X line(3 (N.J.S.A. 40k4-45.45),

\$ 1 Lo 06 `1 O 3

3a.o₁31⁻30

s_ **ii**_1 5 90 1

0111 TAX COLL..CT I R SIGNATURE

VALeg-1e 6ILLS, CTc/c-rn rb

THE DIRECTOR OF THE DIVISION OF TAXATION HAS PROMULGATED FORM CNC-3. THIS FORM MAY BE REPRODUCED FOR DISTRIBUTION BUT CANNOT BE ALTERED OR AMENDED WITHOUT PRIOR APPROVAL.