

BOARD OF FIRE COMMISSIONERS  
MANASQUAN FIRE DISTRICT NO. 1  
BORO OF MANASQUAN MINUTES OF REGULAR MEETING HELD ON  
WEDNESDAY, JANUARY 18, 2023

IN ATTENDANCE: John White, Commissioner  
Carmen Triggiano, Commissioner  
Drew Coder, Commissioner  
Kate Sendzik, Attorney

Meeting called to order by Commissioner White at 7:00 p.m. Flag salute.

The New Jersey Open Public Meetings Law was read.

A motion was made by Commissioner Triggiano, seconded by Commissioner Coder to accept the November 16, 2022 Regular Session Meeting Minutes. (December 21, 2022 meeting was cancelled)

Commissioner White – Yes	Commissioner Herbert - Absent
Commissioner Triggiano – Yes	Commissioner Coder – Yes
Commissioner Wick - Absent	

Chief's Report: Deputy Chief Clayton reported on behalf of Chief Hill. 1) On 1/12/23 34 members attended Coordinated Ventilation training hosted by the Fools organization. 2) Dive team training begin on 2/19/23 at 9:00 am. Looking to have monthly dive training for recertification after learning from Fire Director Barkalow that we currently do not have any public safety divers. There are 2 additional members interested in scuba training. Notified seeking permission to recruit more dive team members from surrounding shared service agreement towns. 3) Have begun programming the radios with updated Scan Sense and expressed wanting to switch to a unified fire channel with surrounding towns when Manasquan goes to out of town calls.

Fire Director Report: Read

Fire Prevention Bureau Report: Read

Committee Reports:

- Budget/Insurance/Finance: None
- LOSAP/Capital Improvement/By-Laws: Commissioner Triggiano announced that George Vellaringattu is the new LOSAP contact. New members will now use online forms for account set-up. George is also available by phone or can hold in-person meetings for existing members to review their portfolios.
- Equipment/Training/Vehicle & Equipment Maintenance: None
- Personnel: None

Old Business:

- Policy for Special Duties was tabled for the February 15, 2023 meeting awaiting a full board
- Dive team discussions were tabled for the February 15, 2023 meeting as well

New Business:

A motion was made by Commissioner Triggiano, seconded by Commissioner Coder to pass the resolution to transfer \$1,000.00 from First Aid to Fire Bureau Salaries and to pass the resolution to transfer \$1,000.00 from First Aid to Fire Bureau Fringe Benefits

Commissioner White – Yes	Commissioner Herbert - Absent
Commissioner Triggiano – Yes	Commissioner Coder – Yes
Commissioner Wick – Absent	

A motion was made by Commissioner Triggiano, seconded by Commissioner Coder to accept the application of Brian Badasare for Hook & Ladder No. 1

Commissioner White – Yes	Commissioner Herbert - Absent
Commissioner Triggiano – Yes	Commissioner Coder – Yes
Commissioner Wick – Absent	

A motion was made by Commissioner Triggiano, seconded by Commissioner Coder to accept the application of Paul Ashley for Hook & Ladder No. 1 pending fingerprints results

Commissioner White – Yes	Commissioner Herbert - Absent
Commissioner Triggiano – Yes	Commissioner Coder – Yes
Commissioner Wick – Absent	

A motion was made by Commissioner Triggiano, seconded by Commissioner Coder to accept the application of Daniel Cohn for Hook & Ladder No. 1

Commissioner White – Yes	Commissioner Herbert - Absent
Commissioner Triggiano – Yes	Commissioner Coder – Yes
Commissioner Wick – Absent	

A motion was made by Commissioner Triggiano, seconded by Commissioner Coder to accept the application of Scott Burke for Hook & Ladder No. 1 pending physical results

Commissioner White – Yes	Commissioner Herbert - Absent
Commissioner Triggiano – Yes	Commissioner Coder – Yes
Commissioner Wick – Absent	

A motion was made by Commissioner Coder, seconded by Commissioner Triggiano to accept the Election workers stipend to increase from \$100.00 per day to \$200.00 per day per worker

Commissioner White – Yes	Commissioner Herbert - Absent
Commissioner Triggiano – Yes	Commissioner Coder – Yes
Commissioner Wick – Absent	

A motion was made by Commissioner Coder, seconded by Commissioner Triggiano to accept the bid of Joe's Service Station to be used for District small vehicle maintenance

Commissioner White – Yes	Commissioner Herbert - Absent
Commissioner Triggiano – Yes	Commissioner Coder – Yes
Commissioner Wick – Absent	



Requisitions: A motion was made by Commissioner Coder, seconded by Commissioner Triggiano to accept the December 21, 2022 & January 18, 2023 requisitions. (Except January 2023, Item 3, Domain Listings \$288.00)

Commissioner White – Yes  
Commissioner Triggiano – Yes  
Commissioner Wick – Absent

Commissioner Herbert - Absent  
Commissioner Coder – Yes

Vouchers: A motion was made by Commissioner Triggiano, seconded by Commissioner Coder to accept the December 21, 2022 & January 18, 2023 vouchers. (Except January 2023, Check 6989, Domain Listings \$288.00)

Commissioner White – Yes  
Commissioner Triggiano – Yes  
Commissioner Wick – Absent

Commissioner Herbert - Absent  
Commissioner Coder – Yes

Report of Attorney: Attorney Kate Sendzik stated all election paperwork was completed and submitted to the County. She also notified that overall member’s insurance claims have increased due to hazardous chemicals found in the spray foam.

Public Participation: Deputy John Clayton expressed concern for the short notice by club members for the Ladicin Plunge. Paul Samuel, ex-Chief, notified that the air horn was still not working on 90.

The Regular Session meeting closed at 7:26 pm.

The Regular Session meeting went into an Executive Session for policy discussion at 7:28 pm.

The Executive Session adjourned 8:05 pm.

A motion was made by Commissioner Coder, seconded by Commissioner Triggiano to adjourn the Regular Session meeting.

Meeting was adjourned 8:05pm  
Commissioner White

REQUISITIONS:

December 21, 2022

1)	The Coast Star – Advertising Legal Advertising	174.28
2)	Penguin Management – Professional Fees Edispatch (2 of 2)	2334.00
3)	Team Life – New Equipment Defib Pads/Batteries	1554.00
4)	Dark City – New Equipment Vanguard Gloves	115.00
5)	The Coast Star – Advertising Ads/Affidavits	45.96
6)	Defender Emergency Products – New Equipment Replace 90 LED Light bar	4141.72

7)	Motorola Solutions – New Equipment New Cords	453.60
8)	Rescue Products Int'l – Education & Training Ice Rescue Tech Class	5295.00
9)	Chris Barkalow – Dues & Subscriptions IAAI Dues Renewal	90.00
10)	Safe ID Cards – Admin Replacement ID	10.00
11)	Joe's Service Center – Repairs & Maintenance Pads & Rotors 27-30	392.90
12)	Squan Tavern – Education & Training December Drill Meal	117.90
13)	Atlantic Printing – Admin #2 Run Sheets	78.00
14)	Xerographic Document Solutions – Admin Office Copier Ink	395.00
15)	Shore Technology Group – Professional Fees 2022 Web Hosting/Domain Registrar	819.99
16)	The Coast Star – Advertising Ad & Affidavit	27.40
17)	Sendzik & Sendzik – Advertising Ads/Legal Notices	259.69
18)	First Responder JIF – Insurance 2023/First Payment	18,537.00
19)	Sendzik & Sendzik – Professional Fees 11/15/22 – 12/6/22 Legal Fees	2880.00

January 18, 2023

1)	The Coast Star – Advertising Legal Ad/Affidavit	23.32
2)	Chris Barkalow – Administrative Reimbursement for DMV Boat Title	60.00
3)	<del>Domain Listings – Professional Fees</del> <del>Website</del>	<del>288.00</del>
4)	Koerner & Koerner – Professional Fees Accounting Services through December 31, 2022	4913.50
5)	Central Jersey Security Cameras – Administrative Camera/IT Repairs	250.00
6)	Hackensack Meridian – Professional Fees Physicals/P. Ashley & D. Cohn	330.00
7)	Joes Service Center – Repairs & Maintenance Oil Change 66 & 67	216.89
8)	Ed Hill – New Equipment/Supplies Reimbursement for Water Rescue Items	181.17
9)	Peter Hill – Education and Training Reimbursement for Drill Meal 1/5/23	166.43
10)	Sendzik & Sendzik – Professional Fees Legal Fees 12/6/22 - 1/17/22	2336.12



## VOUCHERS:

December 21, 2022

6946	Manasquan Board of Fire Commissioners – 2022 Stipend	10,000.00
6947	Sugar Run – January 2023 Rent/Taylor Ave	2200.00
6948	Polly Cleaning Services – December 2022/Taylor Ave	100.00
6949	JCP&L – Siren/Electricity	1.35
6950	Shore Technology Group – December VOIP/Web Service	252.44
6951	The Coast Star – Legal Advertisements	174.28
6952	Command Radio Communications – PO 22-19/M Replacement Parts	163.40
6953	OHD – PO 22-14/M Quantifit Calibration	935.00
6954	ESI Equipment – PO 22-16/M Blade Set Repair	2450.00
6955	Penguin Management – Edispatch (2 of 2)	2334.00
6956	Dark City Fire & Tool – PO 22-15/NE Chain Saw/Rescue Package	2929.98
6957	Team Life – Defib Pads/Batteries	1554.00
6958	Dark City – Vanguard Gloves	115.00
6959	The Coast Star – Ads/Affidavits	45.96
6960	Verizon Wireless – Mobile Broadband/Fire Prevention Cell, Ipad	331.40
6961	Chris Barkalow – IAAI Dues Renewal	90.00
6962	Safe ID Cards – Replacement ID	10.00
6963	Joe’s Service Center – 27-30 Pads & Rotors	392.90
6964	Manasquan Board of Fire Commissioners – Payroll 11/2-12/9/22	6427.95
6965	Squan Tavern – December Drill Meal	117.90
6966	Optimum – Taylor Ave	131.73
6967	NJ American Water – December Hydrants	471.20
6968	Atlantic Printing - #2 Run Sheets	78.00
6969	Xerographic Document Solutions – Office Copier Ink	395.00
6970	Witmer Public Safety – PO 22-12/NE Helmets (2)	629.18
6971	Ridgeway Leather Works – PO 22-23/NE Radio Strap	107.00
6972	Shore Technology Group – 2022 Web Hosting/Domain Registrar	819.99
6973	Staples – Accounting Ledger/Black Office Stand	81.07
6974	Motorola Solutions – PO 22-24/NE New Radios	23682.16
6975	The Coast Star – Ad & Affidavit	27.40
6976	Sendzik & Sendzik – Ads/Legal Notices	259.69
6977	First Responder JIF – 2023/First Payment	18,537.00
6978	Sendzik & Sendzik – 11/15/22 – 12/6/22 Legal Fees	2880.00
6979	Manasquan Hook & Ladder Co. #1 – Donation (Jersey Shore Running Club)	125.00
6980	Manasquan Volunteer Engine Co. #2 - Donation (Jersey Shore Running Club)	125.00

January 18, 2023

6981	JCP&L – Electricity/Siren	4.09
6982	NJ American Water – Hydrants/December 2022 Usage	471.20
6983	Verizon Wireless – Mobile Broadband/Fire Prevention Cell, Ipad	331.36
6984	Shore Technology Group – January VOIP/Web Service	252.44
6985	Sugar Run – February 2023 Rent/Taylor Ave	2200.00
6986	Polly Cleaning Services – January 2023/Taylor Ave	100.00
6987	The Coast Star – Legal Ad/Affidavit	23.32
6988	Chris Barkalow – Reimbursement DMV Boat Title	60.00
6989	<del>Domain Listings – Website</del>	<del>288.00</del>

6990	Manasquan Board of Fire Commissioners – Payroll 12/24/22-1/6/23	6772.41
6991	Defender Emergency Products – PO 22-26/NE Whelen LED Light Bar	4141.72
6992	Koerner & Koerner – Accounting Services through December 31, 2022	4913.50
6993	Central Jersey Cameras – Camera/IT Repairs	250.00
6994	In Gear Transmission – Repairs 27-30	5463.94
6995	Optimum – 38 Taylor	131.73
6996	Hackensack Meridian – Physicals/P. Ashley & D. Cohn	330.00
6997	Joes Service Center – Oil Change 66 & 67	216.89
6998	Ed Hill – Reimbursement for Water Rescue Items	181.17
6999	Peter Hill – Reimbursement for Drill Meal 1/5/23	166.43
7000	Heat Straps – PO 22-20/FFV Chief Chore Coat	399.99
7001	Sendzik & Sendzik – Legal Fees 12/6/22 - 1/17/23	2336.12