

BOARD OF FIRE COMMISSIONERS  
MANASQUAN FIRE DISTRICT NO. 1  
BORO OF MANASQUAN MINUTES OF REGULAR MEETING HELD ON  
WEDNESDAY, FEBRUARY 15, 2023

IN ATTENDANCE: John White, Commissioner  
Jack Herbert, Commissioner  
Carmen Triggiano, Commissioner  
Drew Coder, Commissioner  
Kate Sendzik, Attorney

Meeting was called to order by Commissioner White at 7:00 p.m. Flag salute.

The New Jersey Open Public Meetings Law was read.

A motion was made by Commissioner Coder, seconded by Commissioner Herbert to accept the January 18, 2023 Regular Session Meeting minutes and the January 18, 2023 Special Session Meeting minutes.

Commissioner White – Yes

Commissioner Herbert - Yes

Commissioner Triggiano – Yes

Commissioner Coder – Yes

Commissioner Wick - Absent

Chief's Report: Chief Hill notified: 1) Truck 90's horn is not working and the modules aren't working properly. Fire Marshall Barkalow said that Defender is scheduled to repair both items 2/16/23. Barkalow also notified that 90's radio needs to be connected to a landline in order to charge and confirmed that a multi meter is missing. 2) The Fire Academy is scheduled for 5/11/23. 3) Dive Team certifications were being gathered and inquired about having additional members from shared service towns. 4) Inquired if the 2022 dive maintenance bill was paid.

Fire Director Report: Read

Fire Prevention Bureau Report: Read

Committee Reports:

- Budget/Insurance/Finance: Commissioner Coder reminded all that the Budget Election is 2/18/23
- LOSAP/Capital Improvement/By-Laws: None
- Equipment/Training/Vehicle & Equipment Maintenance: None
- Personnel: None

Old Business:

- The Policy for Special Duties was removed from the table.
- The Board decided to decommission the dive team after several years of researching how to keep it. The Howell dive team has offered Manasquan dive members to join them. Our equipment will still be used for ice and water rescues.

A motion was made by Commissioner Herbert, seconded by Commissioner Triggiano to decommission the dive team.

Commissioner White – Yes  
Commissioner Triggiano – Yes  
Commissioner Wick – Absent

Commissioner Herbert - Yes  
Commissioner Coder – Yes

New Business: None

Requisitions: A motion was made by Commissioner Triggiano, seconded by Commissioner Coder to accept February 15, 2023 requisitions.

Commissioner White – Yes  
Commissioner Triggiano – Yes  
Commissioner Wick – Absent

Commissioner Herbert - Yes  
Commissioner Coder – Yes

Vouchers: A motion was made by Commissioner Coder, seconded by Commissioner Triggiano to accept the February 15, 2023 vouchers.

Commissioner White – Yes  
Commissioner Triggiano – Yes  
Commissioner Wick – Absent

Commissioner Herbert - Yes  
Commissioner Coder – Yes

Report of Attorney: Attorney Kate Sendzik has everything prepared for the Election, Saturday 2/18/23 and reminded that would need to wait for all mail-in ballots to be received (postmarked by 2/18/23).

Public Participation: Fire Deputy Clayton empathized the news about decommissioning the dive team.

Chairman White thanked Commissioner Coder for his years of service on the Board, as it was his last evening of duty.

A motion was made by Commissioner Triggiano, seconded by Commissioner Herbert to adjourn the meeting.

Meeting was adjourned 7:20 pm  
Commissioner White

**REQUISITIONS:**

1)	Boro of Brielle – Supplies & Materials Fuel 11/1/22 – 11/17/22	510.99
2)	Central Jersey Generators – Repairs & Maintenance Service Contract	1000.00
3)	Tyler Technologies – Professional Fees Software	2811.90
4)	Defender Emergency Products – Repairs & Maintenance 2-80 Batteries	555.43
5)	Safe ID Cards – Admin ID Cards (3)	45.00
6)	US Postmaster – Admin Stamps – 2 rolls @ .63 each	126.00
7)	Sea Board Fire & Safety – Repairs & Maintenance Extinguisher maintenance	260.00

8)	Premier Graphics – Elections Ballot printing	390.00
9)	The Coast Star – Elections Election Advertising	62.02
10)	Hackensack Meridian – Professional Fees Physicals/ Baldasari, Burke, Pearce	495.00
11)	What Exit Fools – Training Ventilation Class	90.00
12)	Sendzik & Sendzik – Professional Services Legal Fees 1/14 – 2/7/23 & APP Publications	1686.68
13)	Mohel Elliott Bauer & Gass – Professional Services Accounting/Budget	1287.50
14)	Valic – LOSAP 2022 LOSAP	87,120.00
15)	Shore Technology Group – Administration Replace Desktop	1247.29
16)	CJCC – Training CPR Training	540.00

VOUCHERS:

7002	Shore Technology Group – February 2023 VOIP & Web Service	252.53
7003	Polly Cleaning Services – February/ 38 Taylor Ave	100.00
7004	JCP&L – Electricity/ Siren	4.24
7005	Sugar Run – March rent/ 38 Taylor Ave	2200.00
7006	Boro of Brielle – Fuel 11/1/22 – 11/17/22	510.99
7007	Central Jersey Generators – Service Contract	1000.00
7008	Tyler Technologies – Software	2811.90
7009	Manasquan Board of Fire Commissioners – Payroll 1/7/23 – 2/3/23	6777.23
7010	Motorola Solutions – PO 22-24/NE Radios, Final Payment	1746.84
7011	Defender Emergency Products – 2-80 Batteries	555.43
7012	Safe ID Cards – ID Cards (3)	45.00
7013	What Exit Fools – Ventilation Class	90.00
7014	Manasquan Hook & Ladder No. 1 - Donation	12.50
7015	Manasquan Volunteer Engine Co. No. 2 - Donation	12.50
7016	US Postmaster – Stamps – 2 rolls @ .63 each	126.00
7017	NJ American Water – Hydrants/January	471.20
7018	Verizon Wireless – Broadband/Fire Prevention Cell, Ipad	331.39
7019	Witmer Public Safety – PO 22-10/FPV - Uniforms	130.00
7020	Firefighter One – PO 22-11/NE Swift Water PPE packages	15,444.28
7021	Motorola Solutions – PO 22-27/NE Mic Cables-APX Radios	453.60
7022	Sea Board Fire & Safety – Extinguisher maintenance	260.00
7023	Premier Graphics – Ballot printing	390.00
7024	The Coast Star – Election Advertising	62.02
7025	Hackensack Meridian – Physicals/ Baldasari, Burke, Pearce	495.00
7026	Optimum – 38 Taylor Ave	131.73
7027	Sendzik & Sendzik – Legal Fees 1/14 – 2/7/23 & APP Publications	1686.68
7028	Mohel Elliott Bauer & Gass – Accounting/Budget	1287.50
7029	Valic – 2022 LOSAP	87,120.00
7030	Shore Technology Group – Replace Desktop	1247.29
7031	Staples – Label printer, labels, folders	161.97
7032	CJCC – CPR Training (9)	540.00