

BOARD OF FIRE COMMISSIONERS  
MANASQUAN FIRE DISTRICT NO. 1  
BORO OF MANASQUAN MINUTES OF REGULAR MEETING HELD ON  
WEDNESDAY, OCTOBER 19, 2022

IN ATTENDANCE: John White, Commissioner  
Jack Herbert, Commissioner  
Carmen Triggiano, Commissioner  
Drew Coder, Commissioner  
Kate Sendzik, Attorney  
Robert Elliott, Accountant

Meeting called to order by Commissioner White at 7:00 p.m. Flag salute.

The New Jersey Open Public Meetings Law was read.

The review of the 2021 Audit was presented by Robert Elliott, Accountant.

A motion was made by Commissioner Herbert, seconded by Commissioner Coder accepting the Resolution for Line Item Transfers, the Resolution Accepting the Annual Audit and Certifying Publication, and the Resolution Certifying Compliance.

Commissioner White – Yes	Commissioner Herbert – Yes
Commissioner Triggiano – Yes	Commissioner Coder - Yes
Commissioner Wick – Absent	

A motion was made by Commissioner Triggiano, seconded by Commissioner Herbert to accept the September 21, 2022 Regular Meeting Minutes.

Commissioner White – Abstained	Commissioner Herbert – Yes
Commissioner Triggiano – Yes	Commissioner Coder - Abstained
Commissioner Wick – Absent	

Chief's Report: 1) Deputy Chief Clayton announced that both houses are attending the smoke house at the Fire Academy on October 20. 2) John Iorio & Brendan Richey from House #1 have completed advanced scuba training. 3) Swift water technician class has 4 members attending. 4) A letter will be going out to the local businesses for winter month boat dock use.

Fire Director Report: Read

Fire Prevention Bureau Report: Read

Committee Reports:

- Budget/Insurance/Finance: Fire Director Barkalow is determining what reserve funds are remaining to put towards the purchase of a new engine and is balancing the remainder of the 2022 budget.
- LOSAP/Capital Improvement/By-Laws: None
- Equipment/Training/Vehicle & Equipment Maintenance: Commissioner Wick noted that 1-90 is back in service and some of 1-90 equipment is out for service.
- Personnel: None

Old Business: -Boat: Fire Marshal Barkalow discussed with Chief Hill about the need for a smaller boat in the back waterways. He wants to speak with Christ Tucker, OEM Director, what the plan is for the 2 new jon boats OEM recently purchased. There is no money left to repair/replace the engine in the existing boat. Barkalow recommends to retire the boat and put it into surplus. Commissioner Triggiano is in favor of retiring the boat and finding a replacement. Commissioner Herbert inquired about getting a cheaper engine but Barkalow noted it would be taking a chance on it conforming to the boat. Commissioners Coder and Wick are interested to get something more up to date since it's a 2004 boat.

A motion was made by Commissioner Triggiano, seconded by Commissioner Coder to retire and put the boat into surplus.

Commissioner White – Yes

Commissioner Triggiano – Yes

Commissioner Wick - Absent

Commissioner Herbert – Yes

Commissioner Coder - Yes

-Policy for Special Duties: Fire Marshal Barkalow discussed that members & the District be compensated by event holders for work at 'for profit' events, ie; boat races, etc. FEMA regulates the apparatus fees. An hourly set fee would be paid to the District, a \$10.00 administration fee would go to the District, and members would be paid hourly. Depending on the number of members needed, the 4 members with the lowest amount of hours would get the job first to be fair. The policy is similar to what police departments do. Other fire departments do the same. Commissioner Triggiano expressed the benefits of the policy regarding downtown events and races in town. The policy was tabled for more thought and discussion.

New Business: None

Requisitions: A motion was made by Commissioner Coder, seconded by Commissioner Triggiano to accept the October 19, 2022 requisitions.

Commissioner White – Yes

Commissioner Triggiano – Yes

Commissioner Wick - Absent

Commissioner Herbert – Yes

Commissioner Coder - Yes

Vouchers: A motion was made by Commissioner Herbert, seconded by Commissioner Triggiano to accept the October 19, 2022 vouchers.

Commissioner White – Yes

Commissioner Triggiano – Yes

Commissioner Wick - Absent

Commissioner Herbert – Yes

Commissioner Coder - Yes

Report of Attorney: Attorney Sendzik will discuss the budget with Fire Marshal Barkalow. She will devise a time line for capital projects and come up with dates for the capital projects and budget meetings.

Public Participation: Deputy Clayton clarified that if needed, we could have another agency fill Special Duties positions. Commissioner White clarified that interested members could purchase the boat from surplus.

Meeting was adjourned 7:43 pm

Commissioner Wick

REQUISITIONS:

1)	Manasquan Hook & Ladder #1 – Rents & Storage 2022 Rent July – December (2 of 2)	15000.00
2)	Manasquan Volunteer Engine Co. #2 – Rents & Storage 2022 Rent July – December (2 of 2)	15000.00
3)	Grainger – New Equipment Tools/Cordless Comb. Kit, Laser Meter, Driver Bit Set	512.67
4)	Capt. Bills – Materials & Supplies Fuel/September	245.30
5)	Deep Creek Cove Marina – Repair & Maintenance M27 Paint	1381.90
6)	Squan Tavern – Training & Education September Drill Meal	228.18
7)	Air Purifiers Inc. – Repairs & Maintenance Exhaust Repairs	1660.65
8)	Rescue Products Inc., - Training & Education Swift Water Tech Class (8)	3000.00
9)	NFPA – Fire Bureau Code Books	299.20
10)	OHD – Repairs & Maintenance Quantifit Calibration	935.00
11)	FIS On Site Service – Repairs & Maintenance LED Upgrade 27-1-90	13,211.15
12)	Witmer Public Safety – New Equipment Helmets (2)	629.18
13)	Firefighter One – New Equipment Swift Water PPE Packages (8)	15,904.76
14)	State of NJ – Bureau of Fire Safety Dept. of Labor Assessment Bill	12.00
15)	Defender – Repairs & Maintenance 27-2-81 Hook Mount Kit & Gas Meters (2)/Ground light replaced	759.87
16)	Defender – Repairs & Maintenance 27-1-78 Oil Change	1004.21
17)	ESI Equipment – Repairs & Maintenance Holmatro Repairs	408.50
18)	Van Wickle – Repairs & Maintenance 27-1-90 Maintenance	12.95
19)	Joe’s Service Center – Repairs & Maintenance Vehicle Maintenance	200.83
20)	Fire Fighter 1 – New Equipment PFD Lights	165.00
21)	Central Jersey Compliance Co. – Education & Training Harassment Training	150.00
22)	ESI Equipment – Repairs & Maintenance Repairs	2450.00
23)	Dark City Fire & Tool – New Equipment Chain Saw & Rescue Saw Kit	2929.98
24)	Command Radio Communications – Repairs & Maintenance Microphone Replacement Parts	163.40
25)	Sendzik & Sendzik – Professional Fees	910.00

	Attorney Fees 8/17/22 – 10/17/22	
26)	Alert All – Fire Bureau Fire Prevention Supplies	2058.00
27)	Defender Emergency Products – Repairs & Maintenance Maintenance 27-2-80, 27-2-86, 27-2-81	6140.63
28)	US Postmaster – Admin 2 Rolls Stamps (.58/ea)	116.00
29)	NJ Fire Equipment – New Equipment Foam	1698.00
30)	Rescue Products Int'l – Education & Training Swift Water Training	1500.00
31)	Heat Straps – Fire Bureau PPE	399.99

VOUCHERS:

6889	JCP&L – Siren/Electricity	4.09
6890	Polly Cleaning – 38 Taylor Ave	100.00
6891	Shore Technology Group – October VOIP/Web Service	252.54
6892	Sugar Run – November Rent/38 Taylor Ave	2200.00
6893	Manasquan Hook & Ladder #1 – 2022 Rent July – Dec (2 of 2)	15000.00
6894	Manasquan Volunteer Engine Co. #2 – 2022 Rent July - Dec (2 of 2)	15000.00
6895	Grainger – Tools/Cordless Comb. Kit, Laser Meter, Driver Bit Set	512.67
6896	Verizon Wireless – Mobile Broadband/Fire Prevention Cell/Ipad	331.45
6897	Boro of Brielle – September Fuel	564.46
6898	NJ American Water – Hydrants	471.20
6899	Capt. Bills – Fuel/September	245.30
6900	Deep Creek Cove Marina – M27 Paint	1381.90
6901	Squan Tavern – Drill Meal/September	228.18
6902	Air Purifiers Inc. – Exhaust Repairs	1660.65
6903	Rescue Products Inc. – Swift Water Tech Class (8)	3000.00
6904	NFPA – Code Books	299.20
6905	Manasquan Board of Fire Commissioners – Payroll 9/17-10/14/22	6418.58
6906	Optimum – Taylor Ave	131.73
6907	State of NJ – Dept. of Labor Assessment Bill	12.00
6908	Defender – 27-2-81 Hook Mount Kit & Gas Meters (2), Ground Light	759.87
6909	Defender – 27-1-78 Oil Change	1004.21
6910	ESI Equipment – Holmatro Repairs	408.50
6911	Van Wickle – 27-1-90 Maintenance	12.95
6912	Joe's Service Center – Vehicle Maintenance	200.83
6913	Staples – Coffee, Desk File, Otterbox	208.50
6914	Sendzik & Sendzik – Attorney Fees 8/17/22 – 10/17/22	910.00
6915	Alert All – Fire Prevention Supplies	2058.00
6916	Defender Emergency Products – Maintenance 27-2-80, 27-2-86, 27-2-81	6140.63
6917	US Postmaster – 2 Rolls Stamps (.58/ea.)	116.00