

BOARD OF FIRE COMMISSIONERS  
MANASQUAN FIRE DISTRICT NO. 1  
BORO OF MANASQUAN MINUTES OF REGULAR MEETING HELD ON  
APRIL 17, 2024 MINUTES

IN ATTENDANCE: John White, Commissioner  
Jack Herbert, Commissioner  
Carmen Triggiano, Commissioner  
Matt Byrne, Commissioner

The meeting was called to order by Commissioner White at 7:00 p.m. Flag salute.

The New Jersey Open Public Meetings Law was read.

A motion was made by Commissioner Herbert, seconded by Commissioner Triggiano to accept the March 20, 2024 Regular Session Meeting minutes.

Commissioner White – Yes  
Commissioner Triggiano – Yes  
Commissioner Wick – Absent

Commissioner Herbert - Yes  
Commissioner Byrne – Yes

Chief's Report: Deputy Chief Steve Edwards said the smoke house training on April 11 at the Monmouth County Fire Academy was well attended. Marine 27's deck will be blasted on April 19 and then ready for service. Most all members are certified. May 2 will be the pipeline drill at either Spring Lake or Lake Como (TBD). Director Barkalow notified that the 10" hose is due to be delivered April 26.

Fire Director Report: Read

Fire Prevention Bureau Report: Read

Committee Reports:

- Budget/Insurance/Finance: None
- LOSAP/Capital Improvement/By-Laws: Chairman White notified all should have received their LOSAP within the past week.
- Equipment/Training/Vehicle & Equipment Maintenance: None
- Personnel: None

Old Business:

A motion was made by Commissioner Triggiano, seconded by Commissioner Herbert to approve the Communications SOG.

Commissioner White – Yes  
Commissioner Triggiano – Yes  
Commissioner Wick – Absent

Commissioner Herbert - Yes  
Commissioner Byrne – Yes

New Business:

A motion was made by Commissioner Triggiano, seconded by Commissioner Herbert to approve the trade in/auction of surplus equipment items listed by Fire Marshal Barkalow: 12 masks, 5 stream lights and 10 radios with accessories.

Commissioner White – Yes  
Commissioner Triggiano – Yes  
Commissioner Wick – Absent

Commissioner Herbert - Yes  
Commissioner Byrne – Yes

Requisitions:

A motion was made by Commissioner Herbert, seconded by Commissioner Byrne to accept the April 17, 2024 requisitions.

Commissioner White – Yes  
Commissioner Triggiano – Yes  
Commissioner Wick – Absent

Commissioner Herbert - Yes  
Commissioner Byrne – Yes

Vouchers:

A motion was made by Commissioner Herbert, seconded by Commissioner Byrne to accept the April 17, 2024 vouchers.

Commissioner White – Yes  
Commissioner Triggiano – Yes  
Commissioner Wick – Absent

Commissioner Herbert - Yes  
Commissioner Byrne – Yes

Report of Attorney: No report.

Public Participation: Jim Merriman commented on maintenance needed for Marine 27 fire pump. The Board was made aware and directed Merriman to discuss through chain of command.

Pete Mayer asked for updates on dispatch protocols. Fire Director Barkalow said the County or Wall Twp. could not be used due to notification lag time. He will be reaching out to the County’s Under Sheriff for more information.

- The meeting went into Closed Session to discuss the leases at 7:20 pm
- The meeting ended the Closed Session at 7:32 pm

A motion was made by Commissioner Triggiano seconded by Commissioner Herbert to adjourn the Regular Meeting.

Meeting was adjourned 7:32 pm  
Commissioner White

**REQUISITIONS:**

1) Borough of Brielle – Materials & Supplies	395.22
February 2024 Fuel	
2) Shore Technology Group – Admin	3750.00
New Web site	

3) Premier Graphics – Elections Ballot Shipping	25.50
4) Borough of Brielle – Materials & Supplies March 2024 Fuel	876.63
5) Van Wickle Auto Supply - Materials & Supplies DEF Small Engine Fuel	318.39
6) Atlantic Printing – Admin #2 Run Sheets	89.00
7) Grainger – Repairs & Maintenance Replacement Batteries	493.95
8) Sendzik & Sendzik – Professional Fees Legal Fees 1/3/24 – 4/12/24	3137.50
9) Manasquan Volunteer Engine No. 2 – Training & Education Reimbursement Drill Meal 4/11/24	617.20
10) NJ MVC – Admin M27 Registration Renewal	29.00
11) Treasurer, State of New Jersey – Training & Education Certification Renewal	182.00
12) Garden State Electric – Fire Bureau Overpayment 1/5/24	75.00
13) Deep Creek Cove Marina – Repairs & Maintenance M27 Annual PM	1748.04
14) Shore Technology Group – Administration New Computer	2382.41
15) NJ Fire Equipment – Repairs & Maintenance SCBA Flow Testing	2270.90

VOUCHERS :

7349 JCP&L – Sirens/Electricity	5.44
7350 NJ American Water – Hydrants/March 2024	471.20
7351 Verizon Wireless – Broadband/Ipad/Cell	331.48
7352 Sugar Run – May 2024 Rent - Taylor Ave	2200.00
7353 Polly Cleaning Service – Taylor Ave/April	100.00
7354 Boro of Brielle – February 2024 Fuel	395.22
7355 Shore Technology Group – April VOIP/Web Service	274.20
7356 Manasquan Board of Fire Commissioners – Payroll 3/16/24-4/12/24	7157.41
7357 Shore Technology Group – New Website	3750.00
7358 Premier Graphics – Ballot Shipping	25.50
7359 Gen-el Safety – Meter Replacement Sensor PO 24-5/M	279.30
7360 Boro of Brielle – March 2024 Fuel	876.63
7361 Van Wickle Auto Supply – DEF Small Engine Fuel	318.39
7362 Sendzik & Sendzik – Legal Fees 1/3/24 – 4/12/24	3137.50
7363 Atlantic Printing - #2 Run Sheets	89.00
7364 Manasquan Volunteer Engine Co. 2 – Reimburse Drill Meal 4/11/24	617.20
7365 NJ MVC – M27 Registration Renewal	29.00
7366 Grainger – Replacement Batteries	493.95
7367 Treasurer, State of New Jersey – Certification Renewal	182.00
7368 Garden State Electric – Reimbursement of Overpayment 1/5/24	75.00
7369 NJ Fire Equipment – PO 23-33/NE Gold Leaf Shield	165.00
7370 Deep Creek Cove Marina – M27 Annual PM	1748.04
7371 NJ Fire Equipment – SCBA Flow Testing	2270.90