

BOARD OF FIRE COMMISSIONERS
MANASQUAN FIRE DISTRICT NO. 1
BORO OF MANASQUAN MINUTES OF REGULAR MEETING HELD ON
MARCH 20, 2024 MINUTES

IN ATTENDANCE: John White, Commissioner
Jack Herbert, Commissioner
Carmen Triggiano, Commissioner
Matt Byrne, Commissioner
Kate Sendzik Haines, Attorney

The meeting was called to order by Commissioner White at 7:01 p.m. Flag salute.

The New Jersey Open Public Meetings Law was read.

Carmen Triggiano and John White were sworn in by Attorney Kate Sendzik Haines as Commissioners for 3 year terms.

A motion was made by Commissioner Triggiano, seconded by Commissioner Herbert to consent to all resolutions on the agenda as follows:

Resolution Designating Newspaper & Public Places for Postings – Coast Star, Asbury Park Press, Borough Hall, the District office and Hook & Ladder #1 and Vol. Engine Co. #2
Resolution Authorizing Establishment of an Official Depository - Manasquan Bank
Resolution Authorizing Additions & Deletions of Signatories on Official Depository
Resolution Authorizing a Contract for Accounting Services
Resolution Authorizing a Contract for Auditing Services
Resolution Authorizing a Contract for Legal Services
Resolution Establishing Payment of Salaries, Wages & Other Compensation
Resolution Reaffirming Board’s Prior Actions, ByLaws, Policies, Directives, Decisions, Orders, Actions, Contracts, Obligations, Rules & Regulations & Other Acts & Practices

Commissioner White – Yes

Commissioner Herbert - Yes

Commissioner Triggiano – Yes

Commissioner Byrne – Yes

Commissioner Wick – Absent

A motion was made by Commissioner Herbert, seconded by Commissioner Triggiano to accept the following Board positions for 2024:

Budget/Insurance/Finance – Herbert/Byrne

Losap/Capital Improvement/By-Laws - Herbert/Triggiano

Equipment/Training/Vehicle & Equipment Maintenance – Wick/Byrne

Personnel - Triggiano/White

A motion was made by Commissioner Triggiano, seconded by Commissioner Herbert to accept the February 21, 2024 Regular Session Meeting minutes.

Commissioner White – Yes

Commissioner Herbert - Yes

Commissioner Triggiano – Yes

Commissioner Byrne – Yes

Commissioner Wick – Absent

Chief's Report: Chief Clayton appreciates the support for increasing the number of members, however daytime numbers are still low. He's also looking forward to the purchase of the new engine.

Fire Director Report: Read

Fire Prevention Bureau Report: Read

Committee Reports:

-Budget/Insurance/Finance: None

-LOSAP/Capital Improvement/By-Laws: Commissioner Triggiano said our LOSAP rep received our check, however the office needs time to process the payment. All LOSAP records are up to date.

-Equipment/Training/Vehicle & Equipment Maintenance: None

-Personnel: None

Old Business: None

New Business: A) The Communications SOG was tabled due to late incoming suggestions.

B) A motion was made by Commissioner Triggiano, seconded by Commissioner Herbert to approve the Resolution Authorizing the Grant Application for the NJ Dept. of Community Affairs American Rescue Plan Firefighter Grant

Commissioner White – Yes

Commissioner Herbert - Yes

Commissioner Triggiano – Yes

Commissioner Byrne – Yes

Commissioner Wick – Absent

C) A motion was made by Commissioner Triggiano, seconded by Commissioner Herbert to approve the purchase of the new fire truck

Commissioner White – Yes

Commissioner Herbert - Yes

Commissioner Triggiano – Yes

Commissioner Byrne – Yes

Commissioner Wick – Absent

Requisitions:

A motion was made by Commissioner Herbert, seconded by Commissioner Byrne to accept the March 20, 2024 requisitions.

Commissioner White – Yes

Commissioner Herbert - Yes

Commissioner Triggiano – Yes

Commissioner Byrne – Yes

Commissioner Wick – Absent

Vouchers:

A motion was made by Commissioner Herbert, seconded by Commissioner Byrne to accept the March 20, 2024 vouchers.

Commissioner White – Yes

Commissioner Herbert - Yes

Commissioner Triggiano – Yes

Commissioner Byrne – Yes

Commissioner Wick – Absent

Report of Attorney: Attorney Sendzik Haines congratulated all on the election and said it went well.

Public Participation: None

A motion was made by Commissioner Herbert seconded by Commissioner Triggiano to adjourn the Regular Meeting.

Meeting was adjourned 7:17 pm

Commissioner White

REQUISITIONS:

1) Gen-el Safety – Repairs & Maintenance Meter Replacement Sensor	279.30
2) NJ Fire Equipment - Repairs and Maintenance SCBA Repair	603.17
3) Grainger – Administration File Cabinet	455.36
4) Xerographic Document Solutions – Administration Copier Annual Service Contract	395.00
5) Monmouth County Clerk Elections Office- Elections Mail-In Ballot Costs	386.25
6) Superintendent of Elections – Elections Voting Machine Rental	80.00
7) Central Jersey Compliance Co. – Training CPR 18 Members	1350.00
8) Toms River Fire District #1 – Training Fire Officer (2) w/books	228.00
9) Chris Barkalow – Administration Adobe Software Renewal	256.67
10) US Postmaster – Administration 2 Rolls of Stamps/100 per roll	136.00
11) Reliance Graphics – Elections Ballot Printing	1319.25
12) Volunteer Engine Co. 2 – Training Drill Meal 3/14/24	326.17
13) Defender Emergency Services – Repairs & Maintenance PM Services	8174.04
14) Turtle Fire Systems – New Equipment 2 Turtle EV Nozzles	6270.00
15) Rustic Restorations – Repairs & Maintenance M-27 Deck Texture	2250.00

16) Sendzik & Sendzik – Professional Fees/Advertising Legal Fees/Asbury Pk Press Ad	2780.25
--	---------

VOUCHERS:

7327	NJ Fire Equipment – SCBA Repair	603.17
7328	Grainger – File Cabinet	455.36
7329	Xerographic Document Solutions – Copier Annual Service Contract	395.00
7330	Monmouth County Clerk Elections Office – Mail-In Ballot Costs	386.25
7331	Superintendent of Elections – Voting Machine Rental	80.00
7332	Central Jersey Compliance Co. – CPR 18 Members	1350.00
7333	Toms River Fire District #1 – Fire Officer (2) w/books	228.00
7334	Chris Barkalow – Adobe Software Renewal	256.67
7335	US Postmaster – 2 Rolls Stamps	136.00
7336	Reliance Graphics – Ballot Printing	1319.25
7337	Manasquan Board of Fire Commissioners – Payroll 2/3/24-3/15/24	10711.73
7338	Polly Cleaning Services – March/Taylor Ave	100.00
7339	Sugar Run – April Rent/Taylor Ave	2200.00
7340	Shore Technology Group – March Web Service & VOIP	274.20
7341	NJ American Water – Hydrants/February 2024	471.20
7342	Verizon Wireless – Broadband/Cell/Ipad	331.48
7343	Volunteer Engine Co. No. 2 – Drill Meal 3/14/24	326.17
7344	Defender Emergency Products – PM Services	8174.04
7345	Sendzik & Sendzik – Legal Fees/Asbury Pk Press Ad	2780.25
7346	Skylands Area Fire Equipment – PO 23-24/NE 2pr tails/pants	7305.41
7347	Optimum – 38 Taylor Ave	195.92
7348	Staples – Coffee/Binders	79.96